



Minutes of BHNPS P&C General Meeting 19 November 2019

Meeting Opened:	8.00pm
Meeting Closed:	9.40pm
Venue:	BHNPS Library
Meeting Chaired By:	Alison Mackey
Minutes Taken By:	Siobhan Saunders

1. WELCOME

Lead by P&C Vice President Alison Mackey

2. ATTENDEES

Alison Mackey* (Vice President), Andrew Skillen, Belinda Howard, Beth Tamba, Candice Milsom* (Vice President), David Hood, David Kim, Dionne White, Hei Jin Choi, Karen Isais* (Treasurer), Kumari Singh, Mardi Clucas, Marie Quak, Melissa Przydacz, Mireia Garriga Seguranyes, Olivia Lee, Paola Gonzales, Paris Cordeaux, Siobhan Saunders* (Secretary), Susan See, Mr Graham Holmes, Mrs Susan Taylor

* P&C Executive Committee Member

Members Paid: Refer to membership book

3. APOLOGIES

Kris Heiler, Alex Philippe

4. PREVIOUS MINUTES

Approval of Minutes

Motion: Minutes from meeting dated 15/10/19 to be accepted.

Proposed: Alison Mackey

Seconded: Candice Milsom

No one against: Motion carried



5. BUSINESS CARRIED FORWARD FROM THE PREVIOUS MINUTES

Item	Issue/Topic /Updates	Responsibility
2019a	Bus Issues - ongoing follow up. OPEN	Alison Mackey - parent comments
2019b	Road Safety: ongoing follow up – Take down banners in front of kiss n drop. Created for a different school. Don't stop until you get to the front. New rules run past Graham and Angela from council. Approved. Belinda Howard to design a flyer. Students will create a video / podcast etc to notify the families of the rules. Parents not displaying numbers clearly so children can not be let go. More numbers to be called but this may not work smoothly if people don't display their numbers. ATTACHMENT 3 OPEN	Alison Mackey Graham Holmes
2019c	Sunglasses for purchase in the Uniform Shop – positive response. Siobhan Saunders commented that we could include a short survey link in the P&C blurb in the newsletter for parents to comment and feedback what they think. OPEN	Alison Mackey
2019d	P&C promotion / information at 4 entry gates – put off until early next year - OPEN	Alison Mackey
2019e	Discuss the role of the school counselors. – for next year we will invite a Councillor to a meeting to discuss the role. OPEN	Alison Mackey & Graham Holmes
2019f	Item for agenda in 2020 - Graham to discuss the role of the AP's OPEN	Graham Holmes
2019g	End of year celebrations: Carols – sub committee of 8. looking for sponsorship for fireworks. Fire ban may be an issue. Concern from the floor that having fireworks may send a bad message with the current fire ban in place. Fireworks are 6k. Baulkham hills High went ahead with fireworks. Possibility of hiring a truck and using a flat bed as a stage. Paris Cordieux has a license to drive a double axle truck. Still exploring the sponsorship for the event. Exec committee will meet and make a decision. The choirs will be combined. Approval of fireworks at Carols by Candlelight if a sponsor is found and under acceptable conditions. Motion: If sponsored the fireworks will go ahead if the fire ban is lifted. Proposed: Alison Mackey Seconded: Candice Milsom	Alison Mackey



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	9 against, 7 for 3 abstaining 1 person left the meeting early: Motion not carried - CLOSED	
2019h	MayFair – Mayfair is a go. Updating documentation. Most of the roles filled. Raffles role is still vacant. Major raffles, hamper raffles. Possibility of online raffle sales? Sound can be isolated to the oval. Beth is working through the council application to use the back oval. THIS ITEM WILL MOVE TO P&C REPORTS	Beth Tamba
2019h	School Fundraising 2020 - Item on the agenda for the first meeting of 2020. Will be added as an item for the next meeting	Alison Mackey
2019i	P & C funding for 2020, Grants – Item on the agenda for the first meeting of 2020	Dionne White

6. PRINCIPAL & DEPUTY REPORTS

Principal report – **ATTACHMENT 1** - Kindy enrolment 149. New demountable location back by current year 6 demountables.

Alison will be part of the project reference group for playground development.

Deputy Principals' reports – Communications will go out for attendance at the school. Students absent for portions of the year due to extended holidays, phone intervention program will discuss with the P&C to gain support. For children who are absent – parents travelling during non holiday periods. Attendance rate 94%. For future: if we support families applying for extended leave will receive a letter of the implications of leaving during school time. Discussion: it's hard for parents to take holidays, families from overseas. Benefits of travelling and experiencing family events. Legal position is children have to attend school and the school has to abide by those rules. For children who do not attend if unexplained after 3 days are contacted by classroom teachers. The school would like to make contact to establish why the student has not been attending. This is a supportive role to reach out to the family linking up with other services. For childrens whose attendance falls under a certain percentage.

Sue Taylor: Rep from sporting schools Australia. Options for next year's 3-6 carnival increase participation. Long periods of sitting at carnivals. More information to be provided, they may be looking for this provider to run more events at once to keep students interested and participating. 2 instructors who would run a side activity will vet the group for the school. They will vet the students to see who would participate in competitive and participating. Program \$35/child which includes a grant that will subsidise the cost. Would include the k-2 and 3-6 athletics carnivals. During the year: 2 hour blocks 3 times a term. Well being program, dance, fundamental skill, social skills program, sporting, gymnastics. Comment: if we have sports and PE why are we paying someone. Answer: This program gives us access to equipment and staff otherwise unavailable. Children may be at risk of not having the opportunity to compete for various reasons.



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7. P&C REPORTS

President report - No report
Treasurer report - Attachment 2
Uniform shop - No report
School banking - No report
Grants - No report

8. PARENTS NOTICE BOARD

Parent noticeboard:

Parent notification when their child doesn't arrive at school – parents have a duty of care to ensure children are at school. School takes over at 8.25. If there is a breakdown in this system we currently don't have a program of notification. We do have the capacity to use Sentral for this. It was noted that Sentral is currently not working.

Soap dispensers – toilets currently being damaged plumbers being called out 3 times in the past few weeks. Student education has been done and is ongoing.

Signmee notes: nuts were listed on the items appropriate for consumption at school for waste free day. This was an error.

School Banking has been frequently moved to different locations and requires a printer.
<https://www.officeworks.com.au/shop/officeworks/p/brother-mono-laser-mfc-printer-hl-l2395dw-brhll2395>

9. MOTIONS

Motion: The P&C purchases a printer and toner for School Banking valued at \$360.00

Proposed: Alison Mackey

Seconded: Melissa Przydacz

No one against, motion carried

Motion not carried

Carols by Candlelight floats for 3 stalls: canteen, bbq and glowsticks

Motion: The P&C provides floats for the 3 stalls \$250.00 each totalling \$750.00.

Proposed: Alison Mackey

Seconded: Siobhan Saunders

No one against, motion carried

Motion not carried

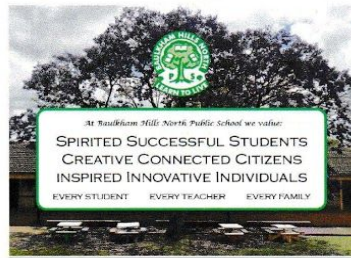


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ATTACHMENT 1

Principal's Report – P&C Meeting

19 November 2019



Business Arising

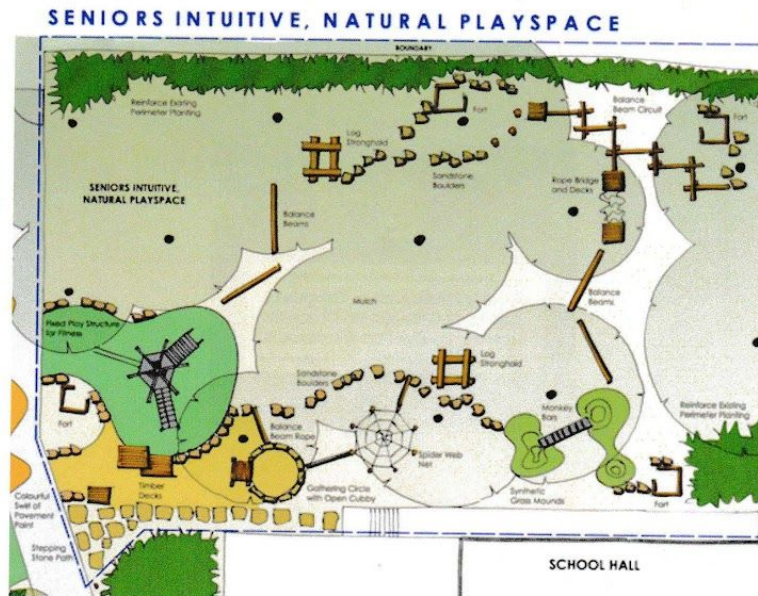
Nil

General Report

- 1) Thank you to Alison, Beth, Kristine and Siobhan for all of their outstanding work in 2019.
- 2) Thank you to Candice, Andrew and David for Merit Selection Panels. School has employed 7 permanent classroom teachers, appointed/ing 1x relieving Stage 3 AP, 3 x Acting APs, 1 x Instructional Leader and 1 x Leader, Innovation and Technology
- 3) National School Chaplaincy Program 2020 – 2022 - Unsuccessful in our submission
- 4) Infrastructure NSW Consultation Process – Education Rationale Signed off on 31 October (see over)
- 5) Architect meeting last week – plans currently being drawn. Project reference Group meeting in two weeks.
- 6) Playground Upgrade
 - Work has commenced on Stage 1, will be completed by end of Term – Bush Tucker Garden next project. Stage 2 during Term 1 2020.
- 7) New Roofing – Meeting Start Up Tomorrow
- 8) Flag poles ordered – three new poles for courtyard
- 9) Anticipated Enrolment Numbers 2020 = 970+ - Application for additional demountable has been supported – location to be determined
- 10) School Voluntary Contributions for 2020 will be capped at \$50:00 (currently \$52:00) Consumables contribution for resources such as student stationery packs, computer technology, IT licenses, levelled reading and maths materials, subscriptions, learning support staff, sporting equipment, new books in the library and classrooms, certificates for assemblies and ongoing classroom resources will remain at \$150:00 in 2020
- 11) Student Stationery Packs will be issued again in 2020.
- 12) Schools in Sport Program – proposal



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This word cloud was generated from the prompt, 'What are the ideal facilities of Baulkham Hills North PS like?'





ATTACHMENT 2

BNHPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: October 2019

Account: Baulkham Hills North Primary School A/C: 2279 1020 2599

Opening Cash Balance per account: \$: 10,044.17

Add sources of revenue:

<u>School Banking</u>	\$435.00
<u>Uniform Shop Donation</u>	\$10,000.00
<u>Uniform Shop Donation</u>	\$10,000.00
Total: \$20,435.00	

Less Expenditures:

<u>Teacher's Day BBQ IGA</u>	\$ 80.80
<u>Reimbursement -Alison(\$358 Vests & \$148.75 Teachers Day)</u>	\$506.75
<u>Reimbursement Beth (Teachers Day)</u>	\$179.04
<u>Reimbursement- Kris (Teachers Day)</u>	\$70.74
<u>Reimbursement- Siobhan (Teachers Day)</u>	\$79.10
Total: \$916.43	

Funds remaining per account **Total: \$29,562.74**

President: _____

Date: _____

Secretary: _____

Date: _____

Treasurer: Karen Isais

Date: 19.11.20



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BNHPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: October 2019

Account: Baulkham Hills North Public School A/C: 2098 10046833

Opening Cash Balance per account: \$: 1404.77

Add sources of revenue:

NIL

Total: \$0.00

Less Expenditures:

NIL

Total: \$0.00

Funds remaining per account

Total: \$1404.77

President: _____

Date: _____

Secretary: _____

Date: _____

Treasurer: Karen Isais
19.11.2019

Date:



ATTACHMENT 3

Kiss n Drop

We have one of the largest kiss n drops in the Hills yet we still have traffic queued up round to Henry Street. Currently our kiss n drop is being used inefficiently. Many parents are unfortunately still receiving fines from council predominantly for being stationary in a no stopping zone just before kiss n drop.

Please take the time to read the Kiss n Drop rules as approved by the school and Baulkham Hills Shire Council. If everybody abides by these rules we should have a faster system with fewer fines and less traffic congestion.

Rules

You **MUST** drop your children off anywhere along the RED area.

Do **NOT** wait to get to the front of the line to drop off your child.

As soon as your car is stationary, you must let your child out.

There is room for up to 6 cars to let children out at the one time.

Please refrain from leaving your car to let your children out.

Please make sure all school bags are in the car, not in the boot.

You do not have to wait at the start of kiss n drop until all vehicles ahead of you have moved up or left kiss n drop. Cars are permitted to pull into vacant spots along the kiss n drop zone. Be careful to watch for cars leaving the kiss n drop area.

Once you have let your child out, leave the kiss n drop zone immediately by checking for oncoming cars and pulling out to the right, NOT driving along the kiss n drop zone and merging.

*It is strongly advised that parents and carers DO NOT make U-Turns or pull into driveways across the road from kiss n drop. Children have been hit at other schools from these dangerous acts. It is hard for cars to see pedestrians and vice versa when cars are parked and there are shrubs and trees blocking views.



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