



Minutes of BHNPS P&C General Meeting 16 March 2021

Meeting Opened:	7.36pm
Meeting Closed:	9.23pm
Venue:	BHNPS office & Zoom
Meeting Chaired By:	Candice Milsom/Alison Mackey
Minutes Taken By:	Laura Halliday

1. WELCOME

Lead by P&C Vice President Candice Milsom

2. ATTENDEES

In Office: Alison Mackey, Paris Cordeaux, Candice Milsom (Vice President), Belinda Howard, Mr Graham Holmes, Mrs Susan Taylor, Ms Lux Senthil

Zoom: 33 Via Zoom

David Hood, Sam McCully, Hei Choi, Jessica Pili, Aryne Chee, Laura Duselis, Cijoy Francis, Ash Ghaffari, Angela Davidson, Dionne White, Mardi Clucas, Jane Upadhyay, Rana Mawilmada, Diana Zeng, Cynthia Yee, Rishi Mohan, Vinit Agrawal, Laura Halliday, Taskeen Fatima Shah, Min Yang, Dharshini Rodrigo, Jo-Ann Fernandez, Amrita Agrawal, Ankur Jaiswal, Ivan Lee, Duan Liu, Nadine Vijaykumar, Chandni Kapoor, Olympia Papadopoulos, Tahereh Ahmadi, Paul Guevarra, Gavin Yang, Shanna Day

Members Paid: membership form to be distributed via email for direct deposit into AC

3. APOLOGIES

Poala Gonzales

4. BUSINESS CARRIED FORWARD

- Motion 1: Candice Mislom: Adoption of previous minutes Seconded: Dionne White
- **OOSH Operator Introduction (Full Report in Attachment 4)**
Jenifer, Community Liaison Officer and Cecilia, Director of Service
Reconfirm commitment to school re-engaging in school relationship and hope to continue to be here and report to P&C either via report or F2F.
Update from Cecilia:
 - Vacation care has been finalised, please book in for a great activities
 - Clubs offered at the OOSH:

- Knitting Club
- Sustainability, growing an indoor garden
- New OOSH Building
 - Keen to invite P&C members to opening and welcoming families back on site
- Staff:
 - Long term staff with sustained employment and consistency
 - Keep up to date on relevant training to meet the national quality improvement plan seeking to reach Excellent
 - Program with staff to identify strengths and improvements to align centre strategy

Update from Jennifer:

- Head Office:
 - New centre for training to improve best practice and behavioural management strategies
 - Includes speciality training (health and safety etc)
 - Embedded philosophy on putting the child at the centre of decision making
 - Enrolments 2021 vs 2020
 - BSC 65 vs 94
 - ASC 194 vs 182
 - Vacation Care 60
 - Activity Focus Areas: Digital Platform on Moving and Health, Animation, Music Videos etc, 2021 aim to look at external providers in Term 3

Item	Issue/Topic /Updates	NOTES
1.	MOTION: Shifting Meeting Dates For Discussion <ul style="list-style-type: none"> ● Tuesday 27th April ● Tuesday 22nd June 	Moved: Alison Mackey Votes: Yes = 7 No = 2
2.	MOTION: Grant Application <ul style="list-style-type: none"> ● P&C vote to apply for Community Building Grant for 2021 	Moved: Dionne White Votes: Yes = 11 No = 0 See end of minutes for plans for Infants Playground
3.	MOTION: Fundraising Target Item <ul style="list-style-type: none"> ● Seeking approval for fundraise for upgrade to playspace between sensory garden and tennis court (\$20,000) 	Moved: Alison Mackey Votes: Yes = 11 No = 0
4.	MOTION: Manor Real Estate Sponsorship <ul style="list-style-type: none"> ● Sum of X ● Provision of Signage inside school boundary looking out to road, Electronic signage, Facebook, Newsletter 	Deferred to the next meeting.
5.	MOTION: To continue Dr Shoe Fundraising program by allowing Dr Shoe sales donations to be made to P&C in return for: <ul style="list-style-type: none"> ● leaving flyers/leaflets in Uniform Shop ● Distribution of flyers/leaflets during Kindy Orientation ● Display of sample shoes in uniform shop ● Commission each year previously approx \$100 - \$250 	Moved: Olivia Lee Votes: Yes = 1 No = 7
6.	MOTION: Worn Up Program <ul style="list-style-type: none"> ● Sign up to the worn up program from wornup.com and with P&C to fund program payments of \$40 per collection (or subscription \$87/term- \$348/year) of 25kg of unwearable uniforms from P&C funds. Note: Collection will only be organised once 25kg of donated uniforms have been collected. Program participation to be assessed March 2022. ● The subscription is priced as \$87 per term for a minimum of 4 terms. This covers the cost of three collections per term of no more than 25kg per pick up. If you do need 	Moved: Olivia Lee Votes: Yes = 13 No = 0 Preference to \$40 per pick up

	<p>additional collections these can be booked at a cost of \$40 per additional pick up. At the end of the 12 months you can choose to keep subscribing or just go back to booking a collection on demand.</p> <ul style="list-style-type: none"> After 12 months subscribers receive our Worn Up certification that includes a certificate of responsible uniform disposal, a Worn Up Educational material workbook that is suitable for students to use and a Worn Up Sticker for the Uniform shop showing our school has the Worn Up tick for responsible uniform disposal and a small product made from your raw materials. 	
7.	<p>UPDATE: Save A Life Blood Drive</p> <ul style="list-style-type: none"> Brian's Warriors Information on how to participate (attachment 3) 	David Hood

• Meeting Dates 2021 P&C

7.45

• Future dates

Alison Mackey

- Tues, 27th April (**NEW DATE**)
- Tues, 18th May (T2, Wk 5)
- Tues, 22nd June (**NEW DATE**)
- Tues, 20th July
- Tues, 17th Aug
- Tues, 19th Oct
- Tues, 16th Nov

• School Reports

1) School Improvement Planning Update 2021-24

• Strategic Plan Priorities

a) Attainment and Growth

Attainment and growth - Sue gave quick summary that LAura D is part of team and will help respond to syllabus

b) Developing Human and Professional Capital

Dev Human and Pro Cap - Graham gave summary - 12 teachers involved; explicit teaching, effective feedback, collaborative practices etc. Olivia Lee is the parent rep on the committee

c) Wellbeing and Community Engagement

Focus Groups to be undertaken, program is to be values led and focus on not disadvantaging the children who have achieved awards in the existing program working toward the school medal.

2) Planned Site Upgrades Update

- Fitness park – Grant \$50,000 + P&C contribution
- Metro Renewal Program – Resurfacing of Courts Rubberised Surface, new basketball and netball rings Candice and Alison to be involved in process
- OoSH Hub Update - Increase of cars into Sheppards Lane causing complaints from neighbours, meeting with Hills Shire Council Risk Officer to discuss. Operator is required to fit out the building and school can use facility
- Palace Upgrade - still underway
- Lock Replacement Program - one key for all school facilities with appropriate security measures
- STEM Room

- Ongoing technology upgrades

3) **PUPIL PROGRAM 2021** Program coming soon and more info to follow

4) **NAPLAN 2021** Week 4 and 5 next term online except year 3 writing test

5) **OTHER** BHNPS is hosting district cross country - opportunity to run canteen, individual items only (3 May), Local Gov Elections (Sept). Old heaters with Asbestos Bricks and old incinerators are being removed this Saturday.

• P&C Reports

- Vice- President report
- Treasurer report
- Uniform shop (Attachment 1)
88 participating rate on Facebook
100 student surveyed
Primarily support elastic
- School banking
- Grants

8.05
Candice Milsom
Karen Isais
Olivia Lee

Paola Gonzales
Dionne White

• General Business

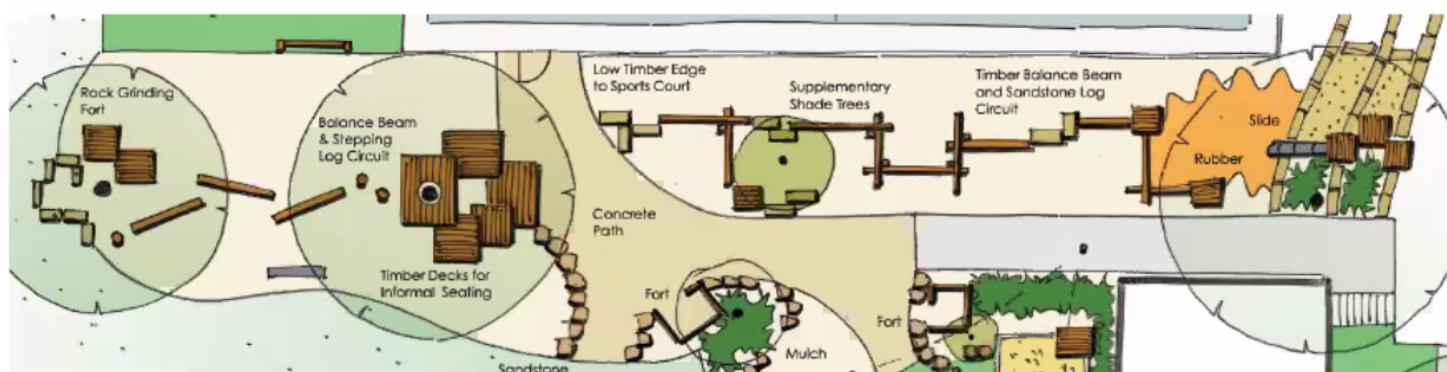
- Fundraising and Community Activities
 - Date for Colour Run 25th May (Details to follow)
 - Call for SPONSORS and PRIZES FOR KIDS!!! If you know anyone PLEASE reach out!
 - Disco Term 2
 - Week 8 - If you're keen to volunteer please email the P&C
- Other Business

8.30

• Meeting End

9.00

Infants Playground Plans:





BHNPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: March 2021

Account: Baulkham Hills North Primary School A/C: 2279 1020 2599

Opening Cash Balance per account: \$45,826.96

Add sources of revenue:

Membership fee McCully	\$1.00
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Membership fee I Lee	\$1.00
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Membership fee D Rodrigo	\$1.00
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<u>Membership fee R Mawilmada</u>	\$1.00
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Membership fee Mireia Seguran	\$1.00
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<u>School Banking Contribution</u>	\$200.00
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Membership fee Candice Milsom	\$1.00
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<u>Membership Fee L Duselis</u>	\$1.00
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Membership fee K Isais	\$1.00
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Total: \$208.00

Less Expenditures:

\$0.00

Total: \$0.00

Funds remaining per account

Total: \$46,034.96

Vice President:

Date:

Secretary:

Date:



Baulkham Hills North Public School
Parents & Citizens Association

Treasurer: Karen Isais

Date: 14/03/2021

Treasurer: Karen Isais

Date: 14/03/2021

BHNPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: March 2021

Account: Baulkham Hills North Public School A/C: 2098 10046833

Opening Cash Balance per account: \$: 1501.77

Add sources of revenue:

NIL

Less Expenditures:

NIL

Total: \$0.00

Funds remaining per account

Total: \$1501.77

President: _____

Date: _____

Secretary: _____

Date: _____

Treasurer: Karen Isais

Date: 14/03/2021



ATTACHMENT 1



Baulkham Hills North Public School P&C Association

Uniform Shop Subcommittee Report

16th March 2021

Winter Kindy available from 18th March. The Packs will be \$130 for both girls and boys.

We are in the process of sourcing a full elastic culotte for girls, as younger girls are finding it difficult to do/undo button. Facebook poll was released about 2 weeks ago. Results will be used to decide what style we order. Results to be released next meeting.

We are also looking at a new design for the School Jacket. P&C discussions are coming.

The annual review of the price-list is under way. Expect increase in Girls Summer blouse as we have just been notified today of new cost, which exceeds our sell price.

Currently ordering for the coming Summer Season. Will report expected expenditure next meeting.

Sales Report

	Feb 2021
Gross Sales	\$16602.85
Gross Sale (prev. year)	\$12662.50
Total Items Sold	658
Total Items Sold (prev. year)	581
Note	Start of School

Stock on hand as at 15 Mar 2021 is \$79284.90.

Closing Balance as at 26 Feb 2021 is \$65503.69. \$11525.25 pending payment. \$11282.45 worth of stock expected to arrive in the coming weeks. Will decide on donation after summer orders made in the coming weeks.

Activity Report

Stock take of Summer stock and Year-round items was performed 1st March.



Baulkham Hills North Public School
Parents & Citizens Association

Closing Balance as at 29 Jan 2021 is \$46237.56.

Activity Report

The Uniform Shop Subcommittee AGM meeting was held yesterday 15/2/2021, followed by a general meeting.



Baulkham Hills North Public School

Parents & Citizens Association

ATTACHMENT 2

Principal's Report

P&C Meeting

16 March 2021

Principal's Report

1) School Improvement Planning Update 2021-24

§ Strategic Plan Priorities

- a) Attainment and Growth
- b) Developing Human and Professional Capital
- c) Wellbeing and Community Engagement

2) Planned Site Upgrades Update

- Fitness park – Grant \$50,000 + P&C contribution
- Metro Renewal Program – Resurfacing of Courts + Operable Walls (see below)
- OoSH Hub Update
- Palace Upgrade
- Lock Replacement Program
- STEM Room
- Ongoing technology upgrades

3) PUPIL PROGRAM 2021

4) NAPLAN 2021

5) OTHER



ATTACHMENT 3

SAVE A LIFE

During the January school holidays a member of the BHNPS community, Brian, was diagnosed with Acute Myeloid Leukaemia (AML).

Brian is currently in the hospital battling this terrible illness. One critical need for patients with AML is regular blood, plasma and platelet transfusions. Covid-19 has led to chronic shortage in blood donations and current blood bank stocks are extremely low. Getting life-saving transfusions for Brian is a constant struggle, with the hospital at times having to manage critically low supplies and in some cases having no stock available.

We are asking the BHNPS community to help Brian, and the many people relying on blood donations for the gift of life, to donate blood to the Australian Red Cross urgently.

The Australian Red Cross offers Lifeblood Teams where people can donate blood either individually or in small groups and by quoting the team name, the team's donations are tallied. Brian's team is called

"Brian's Warriors"

Please call 131 495 or visit [donateblood.com.au](https://www.donateblood.com.au) to make an appointment to donate blood, plasma or platelets, **do not forget to join** Brian's team so your donation is captured in his tally.

Blood can be donated every 12 weeks

Plasma can be donated every 2 weeks

Platelets every 2-4 weeks

Seeking males for platelets

Check <https://www.donateblood.com.au/lifeblood-teams> for your eligibility and make your appointment today. Your few minutes could save a lifetime.

Your donation will not only help to save lives, but it will also give this special 13-year-old boy and his family much needed hope and support as they watch the tally grow!

Make an appointment today!



ATTACHMENT 4



Baulkham Hills North OSHC CENTRE

MANAGEMENT REPORT TO P&C

Term 1 2021

Presented by:-

Jennifer Del Medico – NSW Partnership Manager
Cecelia Neville- Director of Service and Educational Leader

Vacation Care – April school Holidays

Vacation Care Program is now open for bookings and brochures available at OSHC.

Excursions are Vision Gymsports and Campbelltown Arts Centre & incursions from external providers are Gymnastics & Yoga and Forensic Science.

Clubs- in-service for this are:

Clubs currently running in service are Knitting, Creative , Sustainability

Regular feedback and surveys are conducted with our children and families to ensure we are providing activities and programs for our Vacation Care programs and our in service clubs to ensure we are providing activities that our children show an interest in.

Upcoming community activities and engagement

OSHC would like to host a grand opening of the new OSHC building with an afternoon event for the school community and our families.

P&C Events- Our OSHC team are only too happy to lend a hand with any fundraising and events that P&C and the school community have planned. We can assist in many ways and are happy to contribute time/resources and donations. Cecelia and the team will reach out to see what we can help with.

Staff – Key leadership team members for BHOSHC service

Cecelia Neville - Director of Service DOV (Lead Coordinator role for services over 150 children per day) & Educational Leader

Dola – coordinator

Daniella & Ashley as Assistant Coordinator C

Professional Development & training update – RP training and QIP training for Key team members

Professional Development and Training

Primary OSHCare provide many opportunities for ongoing PD & training for our team members We are excited about our recent relocation of our office which has enabled us to have a dedicated training room at Group Office (Homebush) which



Baulkham Hills North Public School

Parents & Citizens Association

has been set up like an OSHC service providing peer to peer and hands on training with best practice examples with our dedicated certified trainer (inhouse) and also external professional trainers.

Training such as inductions, QIP, programming, behaviour management strategies along with external PD of First Aid Child protection and external professional speakers etc.. These PD opportunities are at no cost to our educators.

This training room will also be used to roll out and embed our Whole of Child Philosophy across all of our services nationally.

At the recent Coordinators Conference, the Whole of Child philosophy was launched; where the child is at the centre of all decisions we make.

The 3 pillars of WOC

- Creativity& Learning
- Inclusion & Participation
- Health & Wellbeing

Attendances for March this year vs last year (ave)

- BSC 65 vs 94
- ASC 194 vs 182
- Vacation Care 60+

Extracurricular Learning Activities (ELA's)

Due to COVID restrictions, we have been conducting internal ELA's, however we are now able to start planning for external providers to come into service and provide some fun and engaging activities for our children, at no charge to the parents.

Our current & past ELA's have been:

- Moovosity March
- Animation Fixation
- Art Attack – national competition
- Making a Music Video

2021 has seen our External Providers and schools allow EP to come onsite, we will look at what we can book into BOSHC back into service- OSHC will survey children to see what they are interested in, with the view these will commence Term 3.

Term 2 project will be gardens, sustainability for new OSHC space. We will look into what external provider or resource we can source to assist this project. OSHC are committed to co-contribute to the indoor and outdoor environments of the new OSHC Building in line with school vision and surrounding environments.

Jennifer will liaise with school and OSHC to ensure our OSHC service contributes and is an important partner in the school's plans and re-confirm our commitment to attending P&C meetings and school events.

Thank you for your time, Jenny & Cecilia