



Minutes of BHNPS P&C General Meeting 17th November 2020

Meeting Opened:	7.34pm
Meeting Closed:	9.23pm
Venue:	BHNPS office & Zoom
Meeting Chaired By:	Candice Milsom
Minutes Taken By:	Laura Halliday

1. WELCOME

Lead by P&C Vice President Candice Milsom

2. ATTENDEES

In Office: Candice Milsom (Vice President), Belinda Howard, Mr Graham Holmes, Mrs Susan Taylor, Ms Lux Senthil

Zoom: Additional 50 people

Alison Mackey, Leila Iranmanesh, Aditya Sharma, Anumpam Phoghat, Laura Halliday, Paola Gonzales, Jo-Ann Fernandes, Swapnil Upasani, Mustafa Poonawala, David Hood, Rana Mawilmada, Hei Choi, Edmund Liu, Sania Zia, Venugopal Swamy, Fiona Li, Mardi Clucas, Cynthia Yee, Boda Kang, Dionne White, Olivia Lee, Gihani Dahanayke, April He, Riki Blok, Ivan Lee, Smita Sharma, Laura Duselis, Aarathi Mangam, Julini Halim-Balk, Rahul Shyam, Sara Hussain, Kay Meynard, Amber-Louise D, Candice Mamet, Mareia Garriga, Shanna Day, Aaron, Karen Isaacs, Jean Paul Meynard, Shane Mamet, Shaumaya Hood, Natalita Milovanovic, Samantha McCully, Jade Mulcahy, Leni Kartolo

Members Paid: membership form to be distributed via email for direct deposit into AC

3. APOLOGIES

Beth Tamba

4. BUSINESS CARRIED FORWARD FROM THE PREVIOUS MINUTES

• **Motion 1:** Adoption of previous minutes

Candice Milsom

Olivia Lee: Requested Amendment: Dr Shoe being allowed to advertise and take sponsorship from the P&C.

MOTION TO BE CARRIED FORWARD TO NEXT MEETING: To continue Dr Shoe Fundraising program by allowing Dr Shoe sales donations to be made to P&C in return for:

- leaving flyers/leaflets in Uniform Shop
- Distribution of flyers/leaflets during Kindy Orientation



- Display of sample shoes in uniform shop
- Commission each year previously approx \$100 - \$250

Item	Issue/Topic /Updates	Responsibility	Notes
1.	Class Parent Rep Program Exploring using Facebook by grade. <ul style="list-style-type: none"> • Parent Rep to share information on: <ul style="list-style-type: none"> o Social events (birthday parties) o Events o Meetups o Teachers gift coordination o Reminders, e.g. class info, sports days o P&C info and recruitment o Phone number/Whatsapp/Email or Facebook o School banking promotion 	Candice Milsom and Laura Duselis	Those who are interested in being class rep please email through or let your class teacher know.
2.	Digital Membership Process <ul style="list-style-type: none"> • Membership forms must be completed by emailing BHNPSPC@gmail.com • Save as PDF • Link to document https://docs.google.com/document/d/1tlkN8SHbLaXO5sfigfzPCgAt7caey5QIH0HoMbVBk4/edit?usp=sharing 	Laura Halliday	

• Meeting Dates 2021 P&C

- Agreed dates
 - o Tues, 16th Feb (T1, Wk 4)
 - o Tues, 16th March (T1, Wk 8)
 - o **Tues, 20th April (T2, Wk 1) note: may shift date due to public holiday**
 - o Tues, 18th May (T2, Wk 5)
 - o **Tues, 15th June (T2, Wk 9) note: may shift the date due to public holiday**
 - o Tues, 20th July
 - o Tues, 17th Aug
 - o Tues, 19th Oct
 - o Tues, 16th Nov

6. PRINCIPAL REPORT

- Principal / Deputy Principal report **ATTACHMENT 2**

Graham Holmes

Overview of school 2021:

947 Students down on expectations

38 classes, allows smaller class numbers

No Executive on class, working to support teachers as teacher mentors

2 new teachers (Erin and Sarah)

Ross Bowie undertaking relieving AP in Bourke

Class allocation feedback: potential for last few days of prior year, straight into the morning or after recess.



School Priorities:

Vision Window: Attached in Minutes

Question: Laura Duselis: Feedback: Measurable goals would be useful to see. Graham advised this is being designed in the school management plan which will also be shared.

Future sessions and discussions will be conducted throughout the year to help the school the community understands how the priorities are developed, shaped and achieved.

School discipline and behaviour approach will be aligned to Choice Theory/Reality Therapy, a positive psychology principle to develop a resilient and internally motivated school community. More information to come and Parent E-Book distributed today via newsletter.

Awards program feedback will be sought before created.

Question: Attendance Initiative: Shaumya Hood - was drop in attendance due to covid?
GH - No, this has been over time beyond COVID.

Playground design will be shared in the next newsletter. School continues to focus on upgrades of the facilities at the school as noted under planned site upgrade projects including OoSH facilities potentially for community use. Planned operation commencement between 19/3 - 22/3. Unlikely to increase capacity to the OoSh but aims to improve the facility. Old OoSH space will be upgraded to STEM dedicated space with a focus on science. The Palace (previously known as the Dungeon) is the teacher resource room but will be upgraded to be where assistant principals will be based as a hub of learning. Lock upgrades to remove the high volume of keys needed for current access. Ongoing technology updates are not funded by the department so P&C funding often goes towards these.

School Activities Schedule will be shared to assist families/carers to plan expenditure for the year. Sought endorsement on the schedule (attached in minutes). Any feedback/concerns to P&C email.

Question: Shaumya Hood - daughter in room 16, it was a computer room and is now a classroom. Why has that happened? Graham - The objective this year was to have grade years all together, therefore room 16 was chosen to be included in the classroom area. Kindy's will now learn computer skills once the STEM room is up and running.

7. P&C EXECUTIVE REPORTS

- Vice- President report Candice Milsom
No formal Report: Exec met 15/2 and agreed to focus on community connection due to covid concerns and limitation of ability to run May Fair (major fundraising event).
- Treasurer report Karen Isais
Since Nov Report:
+\$10,000 donation from uniform shop
+\$6 P&C Membership
General Account = \$45,826.96
Building account = \$1501.77



Baulkham Hills North Public School

Parents & Citizens Association

- May Fair update
None. Beth Tamba
- Uniform shop (Attachment 1) Olivia Lee
- School banking Paola Gonzales
School Banking is Back! Starting Week 5 every Thursday. Already participating children can start as per usual. New families: School Banking is a great learning to save and for fundraising. For every 10 deposits, kids get a reward and P&C gets \$5 from CBA. A great way to support the School!
- Grants Dionne White
2020 funding for community building grant is approved and going to fitness playground. We will apply for another this year up to \$20K. Last year we benefited by the AV Equipment in the Hall.

BUSINESS NEXT MEETING: A vote to apply for the grant in 2021.

8. GENERAL BUSINESS

- Fundraising and Community Activities
P&C focus on community connection via covid safe events:
 - Colour run (End - Term 1) entry fee and donation required (all can participate K - 6)
Entry Fee for discussion in a future meeting. Participants on School Grounds.
 - Carols (December - Term 4)
 - Bunnings BBQ (Date TBA - Request to be submitted)
 - Outdoor Movie/Drive-in (Winter - Term 2)
 - Discos aren't possible if restrictions change. Laura Duselis: Idea for outdoor dance party. Will address as restrictions change?
 - Olivia Lee: Consider mufti days being included
 - Blood Drive (All year): Our Ex P&C President's son (Brian) has had a very sad health event and desperately needs blood/specifically platelets. We wish to advertise on facebook and other forms to encourage donation. Sue Taylor has organised to have a Staff donation, 20 staff volunteers will go to give blood.

School Fundraising Target:

- **MOTION CARRIED FORWARD TO NEXT MEETING:** Additional \$20k for infants/junior play space between the sensory garden and tennis court
- Additional \$20k for seniors fitness park – already agreed on and funds available
- Potentially STEM room fit-out \$20k

Sponsorship Opportunities:

- Manor Real Estate
Real Estate Agents have sponsored us in the past. Requesting: Signage (not on school fence), Electronic Signage, Facebook and Newsletter.
Laura Duselis: Do we have a pack to advertise opportunities?
Dionne White: A pack needs to be revisited to get further sponsorship. We are hoping to lock Manor in as a Platinum Sponsor.



- Uniform Shop discussions

Note: P&C Executive currently exploring externalising uniform shop including a competitive tender process. P&C to be kept updated as to whether we wish to hand back to School for management.

Culotte elastic: Need to survey the kids/parents via Facebook.

Announcement: Biobags now being used, these are fully compostable alternatives to plastic.

Warm Up: An initiative to upcycle unsaleable donated uniforms. Would cost us \$40/25KG to participate. Warm Up is approaching Hills Shire Council to pay sponsorship.

MOTION TO BE CARRIED FORWARD: Sign up to the worn up program from wornup.com and with P&C to fund program payments of \$40 per collection of 25kg of unwearable uniforms from P&C funds. Note: Collection will only be organised once 25kg of donated uniforms have been collected. Program participation to be assessed March 2022.

Information to be attached to next agenda

Rana Mawilmada: Consider being an online only store but still managed by the P&C.

- P&C Representatives Required:

- Budget Committee (Capital expenditure for learning activities) (P&C Rep: Shaumya Hood)
- School Strategic Plan;
Attainment & Growth (Led by Sue Taylor), (P&C Rep: Laura Duselis)
Developing Human & Professional Capital (Led by Graham Holmes), (P&C Rep: Olivia Lee)
Wellbeing & Community Engagement (Led by Lux Senthil) (P&C Rep: Laura H)

- School Rebuild Update

- Deferred by the department to 2029
- Opportunity to lobby David Elliot and Alex Hawke (State and Fed Members)

- Other Business

Topic: Teacher/Parent Communication:

Leila Iranmanesh: Is there any plan to facilitate more communication between the teachers and parents this year compared to previous year with COVID restrictions? Orientation session for parents? Any year- specific event for parents?

Graham Holmes: There are grade information nights being held over the next week or so -information sessions on a range of topics are being currently planned. Information to follow and sites will be in line with COVID safe plans. Kinder information night is this week.

David Hood: Can they be simulcast?

Graham Holmes: That should be fine and we will look to facilitate that. We will do our best! We are planning to run the PUPIL program (Parents Undertaking Partnership in Learning) again this year since having to cancel last year.



Baulkham Hills North Public School

Parents & Citizens Association

Laura Duselis: making more use of seesaw from teachers is a great Covid safe way for teachers and families to connect and should be used more as a way to share and create more transparency about learning in the classroom.

Graham Holmes: Classroom teachers are being encouraged to use seesaw and journals will be coming through shortly.

Alison Mackey: Sports Days haven't been communicated.

Graham Holmes: Sports Days will be communicated at information nights.

Topic: Literacy/Class Volunteers:

Leila Iranmanesh: Will literacy be able to have parent volunteers?

Sue Taylor: This will be determined by the classroom teacher and will be advised in the information session.

Topic: Sustainability Initiatives:

Rana Mawilmada: Apologies for my ignorance (new here), are there any sustainability and/or renewable energy initiatives at the school.

Candice Milsom: We have an active Green Team led by teacher Felicity Johnson.

Graham Holmes: We are changing all the lights to LED but would like to explore Solar, there is more we could do in this space.



ATTACHMENT 1



Uniform Shop Subcommittee Report

16th February 2020

Uniform Shop started using a new supplier for the boys short-sleeve shirts because our supplier had given us notice on a substantial increase in price. After much research, the decision was made by P&C executives to use this new supplier because these shirts are Australian-made, cost less than our other supplier, and takes less time to arrive from order.

The Uniform Shop has also started to be more environmentally responsible by sourcing (where cost is comparable) uniform that are made from recycled material, and/or sustainably made. We have also switched to using compostable bags to process online orders. Compostable bags were chosen because the bags break down into organic matter (not tiny plastics) with no toxic residues just like food organic waste to become soil fertiliser and plant food. It is also because they cost less than paper bags, and cost the same as "biodegradable" bags.

Winter Kindy pack will be made available from 1st March. The Packs will be \$130 for both girls and boys.

We are in the process of sourcing a full elastic culotte for girls, as younger girls are finding it difficult to do/undo button. Discussions at P&C are coming. We are also looking at a new design for the School Jacket. P&C discussions are coming.

The annual review of the price-list is under way. A stock-take is scheduled for 1st March 2021.

Sales Report

	Nov 2020	Dec 2020	Jan 2021	Total
Gross Sales	\$2847 4	\$7348. 50	\$7430	\$43,25 3
Gross Sale (prev. year)	\$2328 6.50	\$1056 8	\$1054 4.50	\$44,39 9
Total Items Sold	1180	299	304	1783
Total Items Sold (prev. year)	1022	461	478	1961
Note	Kindy Orientation	Last day of operation: 11 Dec 2020	Reope ned: 28 Jan 2021	

Stock on hand as at 15 Feb 2021 is \$76892.77. Closing Balance as at 29 Jan 2021 is \$46237.56.

Activity Report

The Uniform Shop Subcommittee AGM meeting was held yesterday 15/2/2021, followed by a general meeting.



ATTACHMENT 2

Principal's Report

P&C Meeting

16 Feb 2021

Principal's Report

1) Overview of school for 2021

2) School Priorities 2021-24

§ Vision Window 2021-24

§ Strategic Plan Priorities

a) Attainment and Growth

*System Targets – Lit and Num

*Explicit and Differentiated Teaching in Lit and Num

*New Curriculum

b) Developing Human and Professional Capital

*Prof Learning

*Agency in Learning

*Collaborative Cultures

*STEM Program – UN Sustainable Goals – Problem Based Learning

c) Wellbeing and Community Engagement

*CT/RT

*Get Happier School Project – System Targets

*Attendance Initiative – System Target

*Awards Program

3) Playground Update

- Fitness park – Grant \$50,000 + P&C contribution
- Metro Renewal Program – Resurfacing of Courts + Operable Walls (see below)



Baulkham Hills North Public School
Parents & Citizens Association

- Infants Play Space – next grant

4) Planned site upgrade projects 2021

- a) OoSH Hub Update
 - Building lands next week
- b) Operable Walls – Rm 12/13 & Rm 10/11
- c) Palace Upgrade
- d) Lock Replacement Program
- e) STEM Room
- f) Ongoing technology upgrades

5) School Activities Schedule - Anticipated for this Year



MEMBERSHIP APPLICATION FORM 2021

For membership period November 2020 to November 2021

You are cordially invited to become a member of the Baulkham Hills North Public School Parents and Citizens' Association (P&C). Parents of students attending this school and other interested community members aged 18 years or over (including staff members) are eligible to become members of the P&C.

The Annual Membership Fee of \$1.00 is payable with this application and entitles you to full voting rights as a Financial Member at the meeting following the one at which your membership fee was paid. Should you choose not to pay the membership fee, you can still participate as an observer but not vote or hold office.

You may join the P&C at any time during the year, however all memberships are due for renewal in November each year.

Please deposit your Annual Membership fee to the: BHNPS P&C BSB 062279 A/C 10202599.

☐ **RENEWING MEMBERSHIP** ☐ **NEW MEMBERSHIP**

- ☐ I am a parent of a student attending Baulkham Hills North Public School
- ☐ I am an interested community member and I am aged 18 years or over. I hereby apply for Membership of Baulkham Hills North Public School Parents and Citizens' Association and agree to be bound by the Constitution, Rules and By-Laws of the Association.

Name:	
Phone:	
Email:	
Child/ren name & class	

SIGNATURE OF APPLICANT: _____ DATE: _____

<p>P&C use only</p> <p>Date application received: _____</p> <p>Date membership commenced: _____</p>	<p><input type="checkbox"/> Fees Paid</p> <p><input type="checkbox"/> Entered in P&C membership register Secretary signature: _____</p>
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SCHEDULE OF ACTIVITIES 2021

Baulkham Hills North Public School

Please Note: The school may offer other activities as they arise throughout the year. Prices are estimates and could change throughout the year. Please refer to Signmee and the Sentral calendar for current information and updates

TERM 1			
Date	Description	Cost (estimate if unknown)	Students involved
29/1/2021	Book Pack contributions	\$50	Years 1-6
3/2/2021	Swimming Carnival	\$12	Years 2-6 (8 Years +)
16/2/2021	Subject contributions	\$98	Whole School
16/2/2021	Voluntary Contributions	\$52	Whole School
10/2/2021	Zone PSSA Trials	No cost	Selected students
19/2/2021	Summer PSSA (Fridays T1 & T4)	\$70	Selected Years 3-6
25/02/2020	Leadership Day incursion	No cost	Year 6
4/3/2021	Zone Swimming Carnival	\$16	Qualifying Students
11/3/2021	Planetarium Incursion	\$9	Years 3 & 4
17 & 22-23/3/2021	C.A.R.E.S	\$20	Year 5
19/3/2021	Bullying No Way Day	No Cost	Whole School
22/3/2021	Harmony Day	No cost	Whole School
25/3/2021	School Photos	Packages \$29-\$55	Whole School
30/3/2021	Cross Country	No cost	Years 2-6 (8 Years +)
1/4/2021	Easter Celebrations	No cost	Whole School
Term 1	Easter Raffle Tickets	50c +	Whole School
Term 1	Easter Raffle fundraiser	Chocolate/Easter goods donations	Year 6
Term 1	Year 6 Shirt	\$35	Year 6
Term 1	P&C Colour Run	Fundraising	Whole School
TERM 2			
20-21 & 27-28/4/21	Taronga Zoosnooz	\$160	Year 4
23/4/2021	Winter PSSA Starts (Term 2 & 3)	\$110	Selected Years 3-6
3/5/2021	Zone Cross Country	No cost	Qualifying Students
6/5/2021	Mother's Day Stall	Gifts 50c - \$10	Whole School
11-21/5/2021	NAPLAN	No cost	Years 3 & 5
14/5/2021	Walk safely to school day	No cost	Whole School
Term 2	Excursion	\$30-\$35	Years 1 & 2
10/06/2021	Interrelate Commences	\$35	Year 5
15/6/2021	Literacy Lover's Day	No cost	Whole School
9-16/6/2021	Book Fair	Books can be purchased	Whole School
15-17/6/2021	Year 6 Camp – Canberra	\$370	Year 6
22/6/2021	NAIDOC Week Celebrations	No cost	Whole School

TERM 3			
Date	Description	Cost (estimate if unknown)	Students involved
Wednesday	SISA	\$26	3-6
Term 3	3-6 Athletics Carnival	No cost	Year 2-6 (8 Years +)
Term 3	Education Week	donate a book to library \$5	Whole School
Term 3	Lake Parramatta Excursion	\$25	Years 1 & 2
Term 3	Father's Day Stall	Gifts 50c - \$10	Whole School
6-8/9/2021	Year 5 Camp – Milson Island	\$350	Year 5
Term 3	Calmsley Hill City Farm Excursion	\$35	Kindergarten
Term 3	Interrelate	\$35	Year 6
Term 3	Incursion	\$10	Years 1 & 2
12/8/2021	Group photos	\$16 per photo	All Groups
Term 3	Hatching Chicks	\$6	Kindergarten
Term 3	Evening Band Concert	No cost	Band Students
6-17/9/2021	Swim School	\$120	Year 2
TERM 4			
Fridays	SISA	\$26	K-2
Term 4	K-2 Athletics Carnival	No cost	K-2
28/10/2021	Grandparent's & Grandfriend's Day	No cost	Whole School
Term 4	Year 6 Fair - Materials for stall	\$5-\$20 (dependent on student's stall)	Year 6 Students
Term 4	Year 6 Fair	Max \$10	Whole School
T4, Wk9	Short Film Festival @ Event Cinemas	\$25	Years 3 & 4
Term 4	Green Team Market Stall	Gold coin	Whole School
Term 4	Cricket Gala Day	No cost	Year 5
3/12/2021	Year 6 Farewell	\$55	Year 6
14/12/2021	Year 6 Fun Day	\$20	Year 6