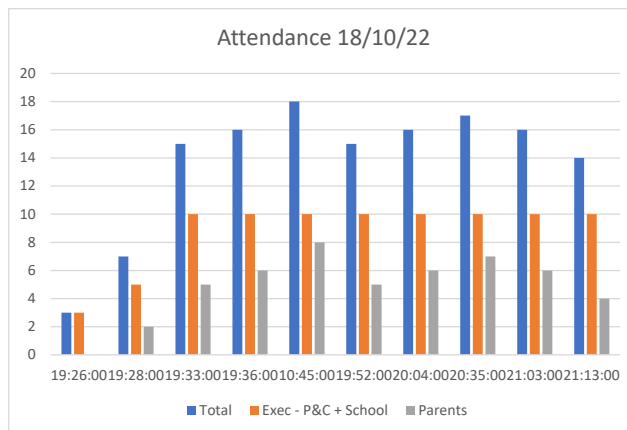




General P&C Meeting Minutes
 Tuesday October 18 2022
 7.30pm via Zoom

Welcome and Administration

- Welcome and Acknowledgement of Country President LH
- Attendees and apologies Present – Peak 18 persons
 P&C Exec: LH, DH, MC, KI, MG + associates LB, LD
 School Exec: ST, AC, AD
 Apologies: GH, AM, CM, OL
 Visitor: CN, SM, CY (Oosh)



- Adoption of previous minutes Adopted AD 19:37:35 From Angela Davidson to everyone: I adopt the minutes
 Seconded LH, LB 19:37:45 From Lucy Biro to Everyone: I second

Note: where appropriate comments in chat may be appended in minutes at relevant positions.

Item at meeting / Agenda item	Issue/Topic /Updates	Responsibility
1	<p>Cecillia Neville / Sarah Mesiti from Oosh</p> <ul style="list-style-type: none"> • Gave an update on Oosh totals of attendance Above 60 in morning most days, commonly 45+ After school 200+ and typically 145 Fridays • Reminder to advise if the child/children will be absent, can apply \$30 penalty fee • Please advise is pick will be after 6pm to 6.30pm to allow for staffing • Clubs are operating now, Child Protection seminar is pending 	



	<ul style="list-style-type: none"> • New enrolments start November and there is a waiting list • Will be attending Kindy orientation • Encourage new Oosh enrollees (not K students) to attend holiday care in January to learn about Oosh • There will be Oosh walk through dates in Nov to get show what is available • Oosh has volunteered to assist with the Halloween disco for materials assist in preparation 	
2	<p>P&C Containers</p> <p>1) <i>Sale of surplus container</i> MC – No response to sale ads LH – Asked does school want P&C to remove it or does it stay there? AD – Suggest the principal would like it removed AD – Checked the newsletter and no advert has appeared yet for it LH – Ad may not have gone in AD – Try again next newsletter as a freebie LH – If no interest P&C will have to arrange disposal Next P&C will have to make arrangements</p> <p>2) <i>Hall locality container</i> LH – Reported that the doors are jammed and require a crow bar to open LB – Suggested a motion be made to arrange repairs LH – Set motion for next meeting to vote on obtaining repair quotes LB/AD/MG – No set date was made to clean up and sort this container. A suggestion had been made for the 2nd Tuesday of the T3 break. LH – Proposed that part of the November 5th working bee includes a job to try and work on the container doors Need to advertise Working Bee with this item</p>	
3	<p>School Events</p> <p>1) <i>Halloween Disco 25/10/22</i> LH – Sign up sheet went out and has already a significant number of volunteers AD – Disco organiser was looking for money counters, MC, DW and LH all volunteered AD – Asked about Halloween items in the container LH – Thought that the organisers didn't need them but they were available LH – There will be less lollies, the amount of items to be sold has been reduced per session. Next P&C to discuss policy on this in lieu of Education Dept policy on foods in schools DH – Asked ST about photos and to check with GH</p>	



	<p>ST – Thanked the P&C re the lollies discussion and change of amounts</p> <p>2) <i>Carols December 10</i> LH – Moved the date to Dec 10th and inquired of school exec if this date was ok. Third party suppliers are ok with this date ST – Replied date is ok LH – Is the committee organiser but will need new members for the event to help organise</p> <ul style="list-style-type: none">• Entertainers are organised• Merchandising needs to be finalised (food etc)• 20:12:44 From Lucy Biro to Everyone:• Just jumping back to the carols, is there a carols coordinator for people to reach out to offer volunteer services? Just In case people ask me <p>LH – Volunteers called for in the next newsletter ST – Stated that lighting is an issue LH – The event costing includes a lighting tower</p> <p>3) <i>World Teachers Day</i> LH – CM has organised catering expenditure as per the vote at the September meeting</p> <p>4) <i>Ginger Bread House</i> MC – The date nominally set was 13/12/22 (Tue) ST – Could be tricky date because on 14/12 is the school presentation day. Question about whether the hall will be in ok condition (clean) MC – Suggest an alternate day as an option and 12/12/22 (Mon) as a possibility. The date needs to be close to Christmas so that the product remains fresh for Christmas. ST – Said that 12/12/22 could be an option 20:05:18 From Angela Davidson to Everyone: Would you have 2 gingerbread sessions like the olden days? MC – Usually two making sessions happen as well as the make at home option Doing on site costs \$25 (and raw materials are at hand) Online order for home costs \$45 + \$10 shipping Can send orders as gifts MC – Can we avoid cash? Direct deposit? LH – Asked whether Flexischools could be used for this activity KI – Funds could be directed to P&C accounts to simplify things (i.e. building fund) however this needs to be clear for an auditor trail</p>	
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	<p>LH – Suggested that on that basis investigate Flexischools option MC – Needs to be before 26/11/22 for orders LH – Repeated use Flexischools and accept any fees attached AD - Commented that in 2019 event was held on a Sunday. Asked if could be done on a weekend.</p>	
4	<p>EFTPOS MC LH – Recapped what had been discussed to date on this item. Square vs EFTPOS MC LH – Requested vote on EFTPOS KI - Reminded attendees that CSBK has special pricing till end of year. 20:15:09 From Lucy Biro to Everyone: Yes to Eftpos 20:15:12 From David Hood to Everyone: Yes 20:15:13 From Mardi Clucas to Everyone: yes 20:15:16 From Cynthia Yee to Everyone: Yes 20:15:17 From Karen Isais to Everyone: Yes 20:15:17 From Mireia Garriga to Everyone: Yes for Eftos 20:15:19 From Angela Davidson to Everyone: Yes 20:15:20 From Dionne White to Everyone: Yes 20:15:20 From Laura Halliday to Everyone: Yes to eftpos 20:15:45 From Laura0042@gmail.com to Everyone: Yes VOTES 10 yes and nil no. Motion carried KI – Noted that some paperwork will be need to be completed</p>	
5	<p>Funding of Stage 1 of K-2 Playground LH – Recapped what had been discussed to date. Nominally enough funds to commence stage 1 AD – Advised that revised quote was received and amount had increased from \$129k to \$159k required LH – Updated meeting that P&C accounts now held \$217k due to cash being remitted in last month NOTE: There was some concern over the amount of funding required. [8:19 pm, 18/10/2022] DW: We can't afford that! [8:22 pm, 18/10/2022] LH: We could... AD – 50% as deposit, 40% at installation and 10% on completion. Hence not in a lump sum NOTE: There was some discussion about the amount that had been allocated at the previous meeting and some numbers suggested between \$60-80k. This was actually mistaken as the original value was \$157k total and \$129k would be needed. The Sept 20 2022 meetings minutes actually said this:</p>	



	<p><i>“The Infants playground is staged. The first stage is estimated to cost \$129k ex GST. The second stage takes the cost to \$300k but is related to grants and funding.</i></p> <p><i>Therefore a motion is raised to vote on the commencement of stage 1 with funding (funds are available)”</i></p> <p>On this basis it was decided within the meeting quorum that the wording of the motion allowed for the increased cost on the basis on increased funds in the bank account.</p> <p>LH – The motion as stated was broad from previous minutes so could we vote on it? AD – Prompt timing is necessary to avoid project being bumped back by supplier LH – Called for discussion. Do we do it – vote? Do we hold off? LD – Sated that section 1-2 covers the original plans and thus substantial works AD – Said does not include the rope pyramid which is no longer stage 1 LD – Also includes landscaping NOTE: There was a discussion about this subject including the ‘count the bees’ as shown the schematic drawings AD – Suggested to scrap the ‘bee’s to reduce the cost.</p> <p>VOTE on spending \$159k. 10 Yes to spend nil no. Motion passed</p> <p>8 votes yes to ‘no bees’ and 1 abstained. Motion passed to request no bees</p> <p>20:18:56 From Laura0042@gmail.com to Everyone: We don't pay gst 20:19:03 From Laura0042@gmail.com to Everyone: I believe someone said 20:22:16 From Laura0042@gmail.com to Everyone: Should we just vote [sic] that once we do have funds we go ahead so whenever that does happen it's already voted on 20:23:27 From Laura0042@gmail.com to Everyone: I vote we vote haha 20:27:23 From Mardi Clucas to Everyone: Hope there is a decent guard up to stop wood chips going into the courts! 20:28:18 From Angela Davidson to Everyone: Yes Mardi there is a garden edging to stop the woodchips, although some will probably still go in!! 20:30:56 From Laura0042@gmail.com to Everyone:</p>	
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	<p>I agree scrap that too</p> <p>20:31:18 From Jessica Robinson to Everyone: Great pick up! you would only do the task once.</p> <p>20:32:24 From David Hood to Everyone: Yes</p> <p>20:32:31 From Mireia Garriga to Everyone: Yes</p> <p>20:32:33 From Laura Halliday to Everyone: Playground: yes</p> <p>20:32:33 From Karen Isais to Everyone: Yes</p> <p>20:32:34 From Angela Davidson to Everyone: Vote YES to the playground plan with the modification of removing the 'Can you find 10 bees"</p> <p>20:32:36 From Dionne White to Everyone: Yes</p> <p>20:32:38 From Laura0042@gmail.com to Everyone: Yes to playground</p> <p>20:32:38 From Lucy Biro to Everyone: Yes to infant playground stage 1</p> <p>20:32:38 From Hei Choi to Everyone: yes</p> <p>20:32:43 From Mardi Clucas to Everyone: yes for playground</p> <p>20:32:51 From Laura0042@gmail.com to Everyone: Remove bees</p> <p>20:32:59 From Mireia Garriga to Everyone: No bees</p> <p>20:33:15 From Dionne White to Everyone: No bees</p> <p>20:34:01 From Lucy Biro to Everyone: remove the bees</p> <p>20:34:24 From Angela Davidson to Everyone: Remove the bees and yes to the playground!</p> <p>20:34:41 From Laura Halliday to Everyone: no bees</p> <p>20:34:44 From Karen Isais to Everyone: No bees</p> <p>20:34:53 From Lucy Biro to Everyone: remove the bees</p> <p>20:35:19 From David Hood to Everyone: abstain on bees</p> <p>20:35:54 From Angela Davidson to Everyone: Thanks to Dionne for all her fundraising</p>	
6	<p>Transport arrangements for Zone carnivals</p> <p>Carried over due to absence of school executive</p> <p>LH – Can participants be bused to events?</p> <p>ST – Discussed this with GH. Cost of buses has gone way up. The cost has become prohibitive at \$800 per bus. This means for the low number of children involved the cost per person would notably increase. Also children tend to be taken by parents as the day progresses and their events are completed, hence number even lower.</p> <p>MG – Asked if a mini-bus was an option.</p>	



	<p>ST – Mini buses are just as expensive as a full size coach. The hire usually requires a driver with appropriate licence and so labour costs force hire up.</p> <p>20:41:20 From Mardi Clucas to Everyone: Next fundraiser, our own BHNPS mini-van 😞</p> <p>20:41:45 From Lucy Biro to Everyone: might be serious option. for PSSA etc Mardi</p> <p>LH - Given the constraints this item is not feasible so closed</p>	
7	<p>P&C AGM 2022 and Office Holders for 2023</p> <p>LH – Noted all positions will be vacated and need to be filled for 2023. Previous members will still be available to mentor new officers</p> <p>DH – Asked that new nominees if interested notify the P&C Exec., before the AGM</p> <p>LD – Asked if the school can advertise in the newsletter</p> <p>LB – Asked about advising at K orientation however, the AGM occurs during these sessions</p> <p>NOTE: A separate agenda for the AGM will be issued to the separate and following normal P&C meeting</p>	
8	<p>Kindy Orientation</p> <p>AD – Three sessions in November</p> <p>AD - Morning tea will be divided into three groups and current K classes will be asked to assist in this part of the event. P&C may be required to assist if insufficient volunteers</p> <p>AD – Second hand uniform date for orientation needs to be retracted so parents can attend the requisite lectures. Need a preferred session and time for this.</p> <p>LH – Happy to take guidance on day and times if required.</p> <p>DH – Noted Lowes has been advised</p> <p>AD – Has spoken to Lowes. Requested that issues be left to her to resolve</p> <p>ST/AD – Volunteers not likely to be needed on 8/11/22 now</p> <p>ST – The school needs parents to focus on requirements in lectures. Suggested best day is 3rd and last session</p> <p>AD – Asked if second hand stock sold will have any consignees or all funds will come to school</p> <p>LH – Funds from all items sold are directed to school funds. The items should be on school site already</p> <p>LH – Will EFTPOS be available by then?</p> <p>KI – Will check details, but might be tight</p> <p>AD – In that case it should be cash only</p>	
9	<p>Working Bees</p> <p>LH – Commented on the items listed by GH. Asked for volunteers and then proceed from there for organising.</p>	



10	<p>The Year Book organisers position post 2022</p> <p>LH – Recapped the information after last meeting and items to be followed up.</p> <p>LH – Asked for volunteers to take up this role and then proceed in organising. No one has put their hand up and this might be the last year if no-one can take it on</p> <p>ST – Commented this is a superb publication for a primary school. It has in the past been a gift to Yr 6 students. Teachers also contribute a significant amount and ST also acts as an editor.</p>	
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• **Reports**

Treasurers Report	LH/KI – Listed the contents of the accounts. The Colour Run money has come in and there is now \$217k on hand. The building account remains at ~\$1.8k.
Grants Report	Nothing occurring at this time
Uniform shop	Final monies in. This will no longer be an item for P&C.
Principals Report	<p>ST – Colour Run very successful and well received by the children. The pizza party was run today and the children very excited. Thanks to DW for organising the party</p> <p>ST – Discussed Grand parents day and asked for assistance in serving morning tea. Acknowledged that for volunteers is a large commitment. May ask for food donations to assist with event</p> <p>LH – PC can do a sign up sheet for volunteers on WhatsApp. 25/10/22.</p>

• **New business**

Basket ball teams	<p>DW. Acknowledged the assistance of LD in raising basketball teams. Asked about raising basketball as a PSSA sport for BHNPS comp.</p> <p>LH – Seconded that idea.</p> <p>ST – Always encourages students in PSSA. Having difficulty in increasing teams due to venues available. School can investigate this, however venues will be a limiting factor.</p> <p>21:11:19 From Laura0042@gmail.com to Everyone: Yes please! We actually have 6 teams now all full and have had to turn players away.</p> <p>21:11:40 From Angela Davidson to Everyone: Good job organising the basketball Laura 😊</p> <p>21:11:47 From Mireia Garriga to Everyone: I think that's a great idea</p> <p>21:12:50 From Dionne White to Everyone: Thanks Sue that would be great!</p> <p>21:13:10 From Angela Davidson to Everyone: Sounds great</p> <p>21:13:10 From Laura0042@gmail.com to Everyone: I am happy to help and support the teams and volunteer time to help in anyway.</p> <p>21:13:27 From Dionne White to Everyone: Yay!!</p>
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Next meeting and AGM - 15-11-22
 Meeting closed at 2113
 DIAH V1 23-10-22