



Baulkham Hills North Public School  
**Parents & Citizens Association**

**General P&C Meeting  
 Minutes**

Tuesday 15th February 2022  
 8pm pm via  
Zoom and in school library

• **Welcome and Administration**

**7.30pm**

- Welcome
- Attendees and apologies
- Rules of Engagement Zoom
  - everyone on mute unless invited to speak
  - When speaking, introduce speaker
  - Use the chat function to raise issues /concerns /ideas and seek an opportunity to speak
  - SMS Candice 0407 225 347 or Alison 0438 262 569 if having trouble connecting
- **Motion 1:** Adoption of previous minutes from 15/11/21

P&C President

• **Business carried forward from the previous minutes/agenda raised**

**7.40pm**

Items 1-11 new and 12-16 held over

Item	Issue/Topic /Updates	Responsibility
1	The use of class parent representatives in 2022 <ul style="list-style-type: none"> <li>• Parents reps are considered by P&amp;C as a useful cross-parent support group especially in junior years</li> <li>• Use of WhatsApp platform</li> <li>• Obtain data from Signmee for class parents contact</li> </ul>	
2	Infrastructure grants application <ul style="list-style-type: none"> <li>• Extension of gardens surrounding Oosh building and also up to sensory garden</li> <li>• \$300k estimate for project</li> <li>a) When does grant have to be used?</li> <li>b) Any outstanding grants to be used - report on</li> <li>c) When does the grant falling due on/or around 21/3/22 get notified of success / rejection?</li> </ul>	Dionne White
3	A new Easter Bunny has to be appointed for Easter activities (assuming they occur onsite this year). <ul style="list-style-type: none"> <li>• Expressions of interest are to be opened.</li> <li>• WWC ?</li> </ul>	
4	Easter eggs to be sourced for Easter events. <ul style="list-style-type: none"> <li>• AM to obtain sources quotes</li> <li>• Propose motion to vote on authorisation of expenditure for Easter events</li> </ul>	Alison Mackey
5	Ordering of mothers Day stock/materials <ul style="list-style-type: none"> <li>• Propose motion to vote on authorisation of expenditure for Mothers Day activities</li> </ul>	
6	Call for expressions of interest in being a Mothers Day activities co-ordinator.	

	<p>a) If activities are permitted to be held on site, the following items require addressing</p> <ul style="list-style-type: none"> <li>● Check list</li> <li>● Price tags</li> <li>● Review of paper bags held in container</li> <li>● Tables</li> </ul> <p>b) Alternative plan is to supply pre-packaged MD presents to be ordered 'online' hence no volunteers on site</p>	
7	<p>Gingerbread house was highly successful</p> <ul style="list-style-type: none"> <li>● raised \$3065</li> <li>● cost of materials was \$2561.67</li> <li>● profit made was \$503.33</li> <li>● number ordered was 83 kits - 60 families helped</li> </ul>	
8	<p>Federal election day BBQ</p> <ul style="list-style-type: none"> <li>● Propose motion to vote on authorisation of expenditure for Election Day BBQ consumables</li> </ul>	
9	<p>Tea &amp; Tissue and Belonging Tree</p> <ul style="list-style-type: none"> <li>● Will these be feasible this year - question to school executive</li> </ul>	
10	<p>Parent-teacher engagement 2022</p> <ul style="list-style-type: none"> <li>● What provision will be made this for parent-teacher engagement re academic progress giving last years limitations and bare-bones reporting</li> </ul>	
11	<p>Uniform shop</p> <ul style="list-style-type: none"> <li>● Olivia Lee has indicated she will step down as shop co-ordinator. P&amp;C gives a vote of thanks for several years of service</li> <li>● P&amp;C intends to return uniform shop to school control</li> <li>● Call is being made for an expression of interest for a volunteer to supervise shop in interim period (basically complete orders).</li> <li>● In the event of no volunteerism operation will be sent straight to outsourcing</li> <li>● Conduct vote on outsourcing of uniform shop (vote has been pre-advised due to special circumstances)</li> </ul>	
12.	<p>Calendar of Events for 2022</p> <ul style="list-style-type: none"> <li>● This was discussed at Nov 2021 meeting; may require revision</li> </ul>	Laura Halliday
13	<p>Update: Awards Program</p> <ul style="list-style-type: none"> <li>● Background was given a new awards scheme in Nov 2021 meeting</li> <li>● We note the new scheme is deferred to later in 2022</li> <li>● What will occur in the interregnum?</li> </ul>	School executive
14	<p>Call for volunteers for next year - update</p> <p>Priorities:</p> <ul style="list-style-type: none"> <li>- Tea and Tissues Cake Stall Coordinator (Year 1) see item 9</li> <li>- BBQ Guru</li> </ul> <p>To be carried forward unless appointed:</p> <ul style="list-style-type: none"> <li>- Major Fundraiser Team</li> <li>- Parent Representative Coordinator</li> <li>- Playgroup Coordinator</li> <li>- School Disco Coordinator</li> <li>- Easter Egg and Cake Stall Coordinator (Year 2)</li> <li>- Father's Day + Mother's Day Stall Coordinator</li> </ul>	Laura Halliday

	<ul style="list-style-type: none"> <li>- Carols Coordinator</li> <li>- Gingerbread Coordinator</li> <li>- Year 6 Gifts Coordinator (Year 6)</li> </ul>	
15	Continuation of Playgroup and Location <ul style="list-style-type: none"> <li>• Likelihood of playgroup be allowed to recommence in 2022, specifically in T1 or T2</li> </ul>	Laura Duselis
16	Motion to move July 2022 P&C meeting back a week to 26th July as original date would be the same day as returning to school from school holidays.	Laura Halliday

• **Meeting Dates 2022 P&C**

- The P&C meets on the third Tuesday the month during term
- 2022 Meeting Dates:  
 15th February  
 15th March  
 17th May  
 21st June  
 19th July\* Proposed move to 26th July  
 16th August  
 20th September  
 18th October  
 15th November (AGM)

**Noting**  
Laura Halliday

• **School Reports**

- Principal / Deputy Principal report **ATTACHMENT 2**

**8:30**  
Graham Holmes

• **P&C Reports**

- Presidents report
- Treasurer's report (not attached)
- Uniform shop
- Grants

**8.40**  
Laura Halliday  
Karen Isais  
Olivia Lee  
Dionne White

• **General Business**

- Other Business

**8.50**

• **Meeting End**

**9.00**



ATTACHMENT  
Principal's Report

P&C Meeting



New Business

- **Introducing New Staff**
- **Term 1 Covid Smart Measures – Operational Changes**
- **Exciting Initiatives 2022, K-2 English and Mathematics Syllabus, Instructional leader Program, Innovation Program, Student Support Officer, Choice Theory Reality Therapy, Get Happier Project. February**
- **New Awards Program on Hold**
- **Year Activities Schedule**
- **Infants Play Space – Updated Design received from ULPs.**
- **NSW Infrastructure Grant\* – Funding Round – March/April 2022**
- **School Uniform – Review Process**