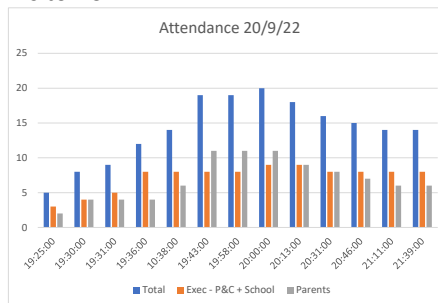




General P&C Meeting Minutes
 Tuesday September 20 2022
 7.30pm via Zoom

Welcome and Administration

- Welcome and Acknowledgement of Country President - DH
- Attendees and apologies Present – Peak 19 persons
 P&C Exec: LH, DH, MC, KI, CM, AM + associates LB
 School Exec: AD
 Apologies: OL, DW, GH, ST, AM
 Visitor: SM



- Adoption of previous minutes Adopted AD
 Seconded MC

Note: where appropriate comments in chat may be appended in minutes at relevant positions.

Item at meeting / Agenda item	Issue/Topic /Updates	Responsibility
1/NL	<p>Sarah Mesiti from Oosh</p> <ul style="list-style-type: none"> • Not noted on the agenda • Gave an update on Oosh totals of attendance • Reminder to advise if the child/children will be absent • Please advise if pick will be after 6pm to 6.30pm to allow for staffing • Clubs are operating now • Kids vouchers can be redeemed to 30/9/22 	
2/13	<p>The Year Book organisers position post 2022</p> <p>SS - explained the Year Book background and past issues</p> <ul style="list-style-type: none"> • Cost has increased last year (\$6k for 250 copies) • Historically the Yr6 copies were donated by P&C • Potential hand over next year <p>AD – Someone needs to take over</p> <ul style="list-style-type: none"> • They need an understanding of what is involved so requested an outline in writing <p>SS – Usually three people involved, communicator, photographer and publisher</p>	Siobhan Saunders



	<ul style="list-style-type: none"> • A massive task, have been trying to avoid making it onerous • Suggested avoiding specific data such as sporting lists etc to avoid errors and complexity <p>AD – P&C section of next newsletter to advertise this book and request interest in the role (Note see also item 10)</p> <p>LB – Suggests samples at the Kindy orientation</p> <p>AD – Asked for volunteers</p> <p>CM – Using a team to succeed is a good idea <ul style="list-style-type: none"> • Asked about estimate cost for Yr 6 books <p>SS- Will forward cost</p> </p>	
3/1	<p>Colour Run</p> <p>AM - \$33k raised but has not received all funds from My Cause yet (hence apparent anomalies in the accounts tendered)</p> <ul style="list-style-type: none"> • Costs were \$5k which was not fully covered by registrations • May need to increase cost of registration in future • Pizza parties early in T4 <p>AD – More people are needed to help out in future and re-instate a committee</p>	
4/2	<p>Containers</p> <p><i>Old container on western side of site</i></p> <p>MC – Nothing has happened re the container for disposal</p> <p>AD – No bites at all</p> <p>AM – Suggested school newsletter</p> <p>MC – Would cost to sell on Facebook so will look at free platforms</p> <p>DH/MC – Next option is scrap metal merchants</p> <p><i>Container next to hall</i></p> <p>AM – The container is in dire need of clean up</p> <ul style="list-style-type: none"> • Asked for volunteers to help clean, repack and label <p>MC – Suggested use the plastic tubs from the uniform shop and label them</p> <p>LB – Stated that the uniform shop plastic tubs are available for use</p> <ul style="list-style-type: none"> • Clean up feasible during holidays, second week Mon/Tuesday • Volunteered to assist 	
5/3	<p>Fathers Day stall update</p> <p>LB – Made \$4k profit</p> <p>AD – Successful event</p> <p>LB – The gist suppliers also delivered the graduation items at same time (i.e. bears etc)</p>	Lucy Biro



6/4	Uniform Shop / EFTPOS MC AM – Thanked all the volunteers over the years who ran the shop AD – One school mum has already visited Lowes and commented on the ease of access to the shop KI – Re the EFTPOS. The square platform requires one device per terminal and must be permanent <ul style="list-style-type: none">• Commonwealth bank has a rental per device but would offer initial rental free, then reverts to \$29.50 per month per device• Square has a 1.9% transaction fee and CSBK 1.1% LH – Raised a motion for next meeting to look at EFTPOS for various P&C functions. Two CSBK terminals at \$29 per month	
6 cont	Uniform shop continued – second hand items AM – Discussed with GR about a storage area for second hand uniforms <ul style="list-style-type: none">• The large uniform shop storage area is available• Space available will accommodate 7-8 boxes worth LH – Recycling is still feasible for unsaleable items AD – Suggested the use of pop-up 2 nd hand uniform sales at school functions MC – Sale did go ahead and was success. Better quality items was topped up AM – Note that a 2 nd hand sale at Kindy orientation will be held, with the chance to sell excess accessory stock as well LH – Lowes can come to Kindy orientation to size and advise on stock <ul style="list-style-type: none">• However, they need more than 1 sample of each size• Asked DH to confer with 'Jason' of Lowes as a reminder of Kindy orientation dates	
7/11	Kindy Orientation AM – Suggested morning tea only on 1 st day AD – Stated that only on 1 st day is open to discussion with school exec Suggested that new class parents be encouraged to bring something – preferably baked items not snacks LH – P&C will be available to present more information at sessions AD – Asked if parents could assist running school tours LH – Stated need a route map and what needs to be covered AM – Said that a lot of specific school operational questions are asked which can be difficult to answer	



	<p>AM/MC – Asked if the school leaders can performed as tour guides. Including the Yr5s who will be visible as next years Yr6s</p> <p>LB – Have a stall to encourage participation and explain what P&C does Slide show or presentations?</p> <p>AD – P&C flyer placed in the bag of items handed out to new parents</p> <p>CM – Suggested a welcome BBQ in early 2023, such as 1st day of school</p> <p>EI - Asked if more men can be recruited into the P&C ranks</p> <p>20:44:19 From Angela Davidson to Everyone: Isn't that Tea and Tissues?</p> <p>20:44:23 From Angela Davidson to Everyone: First day of school?</p> <p>20:44:27 From Lucy Biro to Everyone: yes</p> <p>20:44:58 From Laura Halliday to Everyone: I think a rebrand to welcome bbq - tea and tissues feels less fun</p> <p>20:47:53 From Lucy Biro to Everyone: I had a dad at the Fathers Day Stall</p> <p>20:48:25 From Angela Davidson to Everyone: Yeah that was good Lucy!</p> <p>20:48:46 From Laura Halliday to Everyone: lots more male volunteers this year</p> <p>20:49:45 From Angela Davidson to Everyone: Like a Hills District Dads group? So like BHNPS Dads?</p> <p>20:50:24 From Kirti Pandit to Everyone: Yes BhNPs dads</p> <p>20:51:12 From Kirti Pandit to Everyone: Never Knew there is hills district dads group</p> <p>20:51:55 From Angela Davidson to Everyone: Yes like Hills District Mums Facebook page. Apparently it's quite good.</p>	
8/5	<p>Junior Athletics Carnival</p> <p>LH – Commented on how well it was run overall</p> <p>AD – Was fantastic after only two day turn around from the Colour Run and many thanks to LB</p>	



9/6	<p>Swimming pool hire costs</p> <p>LH – Wrote to Ryan Tracy (local councillor) who hasn't responded</p> <ul style="list-style-type: none"> • Doubts there will be much traction due to user demand at reconstructed Waves 	
10/7	<p>Transport arrangements for Zone carnivals</p> <ul style="list-style-type: none"> • Carried over due to absence of school executive 	
11/8	<p>Events and Disco</p> <p><i>Disco</i></p> <p>AD - Halloween for T4 W3 or alternately non-Halloween theme if it is rescheduled to later in T4</p> <ul style="list-style-type: none"> • School prefers 25/10/22 for Halloween theme <p><i>There was discussion about dates which was not recorded for the minutes</i></p> <p>20:58:37 From Angela Davidson to Everyone: Graham has always said no to Fridays because you wouldn't get BHNPS Staff there</p> <p>20:59:42 From Angela Davidson to Everyone: Either a Halloween disco or none</p> <p>21:00:03 From Angela Davidson to Everyone: I am happy to ask Jade and Michelle if they would coordinate it on Tuesday 25th</p> <p>21:02:23 From Christina Sipkes to Everyone: I'm going to have to go...good luck with the disco!</p> <p>21:03:57 From Kirti Pandit to Everyone: Grand parents day is special ... I don't think we should take away seniors day out</p> <p>21:04:20 From Alison Mackey to Everyone: I'll speak to Jade tmo about the disco</p> <p>21:04:50 From Kirti Pandit to Everyone: Maybe have grandparents disco 😊</p> <p>21:05:57 From Mireia Garriga to Everyone: 😊😊Kirti</p> <p>21:06:19 From Evelyn Irving to Everyone: Love that idea Kirti. My MIL though is scary enough ;)</p> <p>AM – Recommended taking details off line for further discussion</p> <p>AD – The previous organisers need to be consulted about running the disco</p> <p>LB – Asked if later in T4 was already getting too packed</p> <p>LH – Replied the disco either happens in Wk 3 of October or not at all, the date set as Tuesday 25/10/22</p> <ul style="list-style-type: none"> • Also asked about the 27th which clashes with Grandparents Day <p>AD – Stated that Oosh have Halloween stuff which can be loaned for the disco</p> <p><i>Carols</i></p> <p>LH - Date set for 17/12/22. Various parts of the function have been organised with 3rd party suppliers and this is the date available</p>	



	<p>AM – More volunteers needed <i>Ginger Bread House</i> MC – Usually occurs the last week of school around with end of year at 19/12/22</p> <ul style="list-style-type: none"> • The cut off for orders is 26/11/22 • Ordered online delivery kits are \$45 and \$10 postage. P&C gets \$15 for each order placed <p>21:06:55 From Lucy Biro to Everyone: when does school break up 21:07:07 From Siobhan Saunders to Everyone: I think its the 20th 21:12:49 From Angela Davidson to Everyone: The last day of Term is the Monday 19th December and Tuesday 20th is Staff professional development day. 21:13:19 From Angela Davidson to Everyone: So Friday 16th will seem like the last day of term.</p> <p><i>Trivia Night</i> There is no sufficient time to conduct this activity in 2022</p> <p><i>World Teachers Day – 28/10/22</i> AD – GH is ok to move the actual day if required AM – The P&C is very busy but this activity needs to occur</p> <p>There was discussion about a suitable gift/food item. After some thought it was decided to purchase food boxes 21:14:48 From Kirti Pandit to Everyone: I can help out with teacher day 21:17:16 From Angela Davidson to Everyone: I vote for the boxes. Teachers loved them last year. 21:17:36 From Angela Davidson to Everyone: Or catering platters</p> <p>A further motion was raised for the October meeting that a vote for funds be allocated based so pricing quotes AM – Estimated \$17 per box</p>	
12/9	<p>Roll of cellophane AM – Stated the purpose was to wrap gifts and other related items.</p> <ul style="list-style-type: none"> • Estimated cost is \$300 for a large roll which will last for several years <p>A vote was conducted to obtain the roll on a budget of \$350. Note this vote was not raised as motion at previous meeting, but the meeting accepted this process. Vote was 9 in favour so passed.</p>	
13/10	<p>P&C AGM 2022 and Office Holders for 2023 LH – Noted the need for new people on the P&C, at people to step up at the next AGM, and talked about the positive effect a P&C involvement has AD – Said that hopefully a Signmee note can be sent out in Oct/Nov to advise people of the AGM and roles</p>	



14/12	<p>Working Bees</p> <p>AD – Has advised GH requested that 5/11/22 is a suitable date</p> <ul style="list-style-type: none"> • Sign up can be done at next meeting. <p>AM – Said toilets need painting and refreshing</p> <p style="padding-left: 20px;">21:24:08 From Evelyn Irving to Everyone: What are the working bees doing on the Saturday?</p> <p style="padding-left: 20px;">21:24:58 From Kirti Pandit to Everyone: They will be helping out to clean few areas in school eg the mid area between hall and oshc</p> <p style="padding-left: 20px;">21:25:12 From Evelyn Irving to Everyone: Great. Thank you</p>	
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• **Reports**

Treasurers Report	LH – Read the financial report and explained the apparent anomalies related to questions about the Colour Run outcomes. Related to the way funds are remitted back from My Cause
Grants Report	Nothing occurring at this time
Principals Report	No report was submitted as school executive was at another function

• **New business**

Playground upgrade	<p>LH - The Stage 1 playground upgrade is set to commence in January 2023, so need to advise what equipment will be required</p> <p>From 24/10/22 for three weeks new equipment will be installed in the Stage 3 playground near the hall</p> <p>The Infants playground is staged. The first stage is estimated to cost \$129k ex GST. The second stage takes the cost to \$300k but is related to grants and funding.</p> <p style="color: purple;">Therefore a motion is raised to vote on the commencement of stage 1 with funding (funds are available)</p>
Murals	<p>KP – Asked about murals around the grassed quad area.</p> <p>SS – Remarked they were expensive at \$10k but long lasting and were done by a professional artist</p> <p style="padding-left: 20px;">21:29:02 From Kirti Pandit to Everyone: The number murals is this expensive</p> <p style="padding-left: 20px;">21:37:29 From Angela Davidson to Everyone: The murals do look lovely</p>
Student sponsorships	<p>SS – Thanked the P&C for supporting Evan’s attendance at the nationals where he achieved several medals</p> <p>It was also noted that Cameron who was also supported by the P&C also won several medals in the nationals in Adelaide</p>

Next meeting - 18/10/22
 Meeting closed at 2140.
 DIAH V1.1 25-9-22