



General P&C Meeting Minutes

Tuesday 16 May, 2023

7:30pm via Zoom

1. Welcome and Administration

7:30pm (7:35pm)

- Welcome and Acknowledgement of Country. P&C President
- Attendees and apologies
 P&C Exec: OL, MC, SD, SF, SD, DW, HC
 School Exec: GH, SB, ST, AD
 Attendees: KP, KH, LB, LI, LB, MG, SM, MG, AM, BB, DR, EI, JJ
 Apologies: LH
- Rules of Engagement on Zoom
 - Everyone on mute unless invited to speak
 - When speaking, introduce speaker
 - Use the chat function to raise issues / concerns / ideas and seek an opportunity to speak
- **Motion 1:** Adoption of previous minutes from 21/3/23
 Motion moved by OL, seconded by SF, motion passed.

2. School Reports

7:40pm

Principal report and comments

Mothers day stall	Thanks to volunteers, especially Angela Davidson and Lucy Biro. Very successful event. We also had a successful second hand uniform sale raising \$1025.00.
Photographer	We are dissatisfied with the service delivery of the current supplier, they have been difficult to deal with from day 1. Contract has been going for 3 years and continue to experience difficulties with communications and timely follow up. Even when they are on site hard to deal with - not negotiable, extremely difficult to work with. Would like feedback from parents / consumer view point as to quality of service. Met with CEO 12 months ago and things have not improved. Comments - MG - havent we been talking about getting another provider for some time? AM - no good operators out there. GH - have many examples where i feel they haven't complied with contract conditions. We are still waiting on kindy photos from beginning of year. Service delivery is the main issue. Would like a P&C rep to get involved with school to look at another supplier. AM volunteered.
Playground upgrade	First stage on its way, we are in contact with Infrastructure NSW. Moving towards single vendor tender process with Moduplay. Angela from



	<p>Moduplay said just waiting to receive PO from NSW Infrastructure. It will be a 3 week build scheduled to commence late term 3.</p>
Parraweena Oval	<p>Council was meant to do remediation work last school holidays, wasn't in position to do the work so will be done in July school holidays.</p>
School development days	<p>Current calendar has kids finishing Friday 15 December, staff scheduled to come back Monday and Tuesday, 18th & 19th December. It is difficult for staff to engage, its the end of year, they are tired, moving into holidays. Proposed variation - move staff development to earlier in year, 4 x twilight sessions, 3-6pm, to replace the 2 days at end of year. This will mean school is non-operational - no one will be there 18th & 19th. From parents' perspective this will make little difference as kids aren't at school anyway. Require school community / P&C support for this proposal. Attendees at meeting supportive & chat comments supportive. OL requested anyone who thinks it not a good idea to speak - no objections from those present at meeting. Idea endorsed by P&C.</p>
Lowes	<p>School is well aware of frustrations with stock shortage and starting to hear more recently about quality issues. Update on stock shortages - backpacks - orders placed last Sept now pushed back to this Sept. Long sleeve boys shirts should arrive next week, long sleeve girls blouses in stock, boys long pants - to be skags not blockers with double knee. Order for boys pants placed last Friday, do not know date of supply. Track jacket and pants fully stocked. Someone from Lowes will attend next meeting to answer any questions we may have.</p> <p>Comments - OL - P&C will distribute link for general feedback so we can send to Lowes so they can be prepared with answers for next P&C meeting. GH - let's capture the concerns and feeling in survey so we can send to Lowes. Request that school makes a public acknowledgement that kids wont be in trouble for not wearing uniform if unavailable from Lowes. GH- with this situation no one will be getting in trouble, will talk to staff and suggest parents provide children with note explaining situation. Uniform review - still intend to implement changes, but gave Lowes 12 month commitment to current uniform before any changes made.</p>
Non PSSA - Be Skilled Be Fit	<p>90 minute sessions, kids really enjoying it.</p>
Working bee	<p>Haven't finalised date for working bee. Walked around school with SF and there is lots of work that can be done. GH and SF will work together. Working bee to be organised by P&C, SF working with AD on a larger community engagement piece that will be implemented later.</p> <p>AM - what is going on with all the concrete with yellow paint? Trip hazards? Is there going to be any action?</p>



	<p>GH - has to get to certain height before grinded back. Mitigation is to put yellow visibility paint on it so people can identify it as hazard.</p> <p>OL - posed question to GH - who is responsible for organising working bee - P&C or community engagement officer?</p> <p>GH - not intended to fall onto AD's shoulders. P&C normally organise working bees, school identifies the jobs that need to be done.</p> <p>SF - there are two pieces benign worked on - initial piece is the working bee to be organised by P&C, and other piece SF has been talking about with AD re. community engagement that will be an ongoing, larger piece.</p>
--	---

3. P&C Reports

7.50pm

President's Report

Olivia Lee

Thanks to Lucy Biro for arranging mothers day stall and team of volunteers.
 Thanks to election bbq volunteers.
 Thanks to Easter cake stall and parade volunteers.
 Thank you to Angela Davidson for assistance with cake stall and bunny.

AD - suggest no coffee and tea at easter cake stall next year.

Treasurer's Report

Hei Jin Choi

Thank you to volunteers, especially Lucy for Mothers Day stall.
 Bank balance \$133,016, Society account \$1,792.77
 Election BBQ had a lot of new faces which was nice. Total income \$6552.05. Election BBQ doesn't cost too much for us, huge thank you to IGA Baulkham Hills, our expenses were only \$748.02. Total net profit \$5,804.03.
 Easter cake stall \$497.50
 Mothers day stall expenses \$6086.31 , income \$9,090.15, net profit \$3,003.84
 Total for 3 events \$9,305.37 so thank you everyone for your efforts

Grants

Dionne White

Had to apply for extension for completion statement for playground - just gone in and waiting to hear back. Hopefully hear back in next couple of weeks.
 Grant for cricket nets rejected. Have to fundraise ourselves if we want to do it.
 Grant for Big A\$% fan unsuccessful as well, was \$27K for 2 big fans.

4. Business carried forward from the previous minutes

8:10pm

Item	Issue/Topic /Updates	Responsibility
1	<p>Stage 1 playground update Already covered in Principal's report. This is being funded by the big cheque presented to school at Easter Hat Parade.</p>	Olivia Lee



	<p>Should be built in October holidays. The other money sitting in P&C bank account is for stages 2 & 3. To be discussed by playground committee and plans reviewed.</p> <p>AM - is there a rule that kids can't play on ninja playground without principal supervision? GH - they are not allowed to play on it without a teacher present. At start we were cautious to make sure kids took turns and knew how to use the equipment but this has been relaxed.</p>	
2	<p>Mothers Day Stall update - net profit \$2961.84 Went well, bit disappointed in funds raised, down from last year. External factors, a lot of kids didn't have as much money as previous years and stock has gone up in price.</p> <p>OL - request P&C ratify decision made by executive - P&C funded lunch for volunteers - amount \$100. Suggestion that going forward we include in budget an amount for lunch / meals for volunteers on site for a long time that cannot leave and get food.</p> <p>AM - totally anti this, I don't expect people to supply lunch for me. These are fundraisers and not supplying food. Most volunteers only come for a couple of hours, not whole day.</p> <p>Chat comments in favour of food being provided.</p> <p>OL - some events are not technically fundraisers and community events and should foster community spirit. It will be up to P&C members as a whole to decide on whether we want to supply food moving forward.</p> <p>AM - Colour run for example has 50+ volunteers, and would be incredible waste of money.</p> <p>OL - proposing motion be voted on at next meeting that meals be supplied for whole day events moving forward.</p>	Lucy Biro
3	<p>Term 2 Disco - 8 June 2023, Neon theme Motion: provide budget for disco of \$1200.00 Disco coordinator not at meeting. Budget has been calculated from previous year's spending. Motion voted on: 14 votes in favour, 0 votes against, motion passed.</p>	
4	<p>2023 Major Fundraiser - proposed date 5/9/23</p> <ul style="list-style-type: none">- Proposal for Colour Run to raise funds for a Big Ass Fan to be installed in kindy COLA, cost approx \$20K.- Proposed budget of \$4K. <p>P&C Exec proposed a colour run in September to raise money for Big A\$% fan in kindy COLA.</p>	



	<p>General consensus on a colour run however decision on what we are fundraising for undecided.</p> <p>AD - concerned kids won't be excited about raising money for a fan.</p> <p>ST - 5 Sept now booked for k-2 Sports carnival. Proposed new date 12 September - agreed on.</p> <p>AM volunteered to be coordinator. Has already been looking at supplier for powder and headbands. Budget approx \$3500. Need new hoses / sprinklers. GH - will look at what school has and if required school can purchase.</p> <p>Budget to be voted on at next meeting.</p> <p>DW - need to make decision on what we are fundraising for as we need to send out sponsorship letters.</p> <p>AM - this is why its good to advertise to community before meetings on what is being voted on so people attend meetings.</p> <p>AD - need to get fundraising ask right, so suggest we wait until next meeting so we can come up with some other ideas and then vote.</p> <p>SF - bollards for end of carpark near room 4? GH - going through a process now for this.</p> <p>OL - we will talk about what we are fundraising for next meeting. Can attempt to get sponsors between now without saying what we are fundraising for.</p> <p>SF will provide promotional video.</p>	
5	<p>Scheduling clash - Yr 6 Canberra trip / Regional Cross Country MG has already had comms with GH but it wasn't clear if this was something for discussion for following years. MG has been tracking dates for 3 years and not a coincidence, pattern of clashes of sports carnivals with yr 6 trips. Is the school willing to think about whether better time to go to Canberra? Its also cold in Winter and kids come back late at night. Has there been any effort to try and move the dates?</p> <p>GH - 2000 schools across Australia all focussing on Canberra and trying to book accommodation. There is a high demand for space, we book in advance, and not totally sympathetic to it being winter as it is part of experience. No outdoor activities, cold conditions close to snowing is part of the experience. The sports calendar is issued in November of previous year and changes from year to year. If we move yr 6 trip it will most likely clash with</p>	Mireia Garriga



	<p>another activity, carnival, etc. so will stick with this arrangement moving forward. GH has spoken to other families in same position about how we can still get kids to Canberra for part of the trip. We are very fortunate to have many athletes at that level this year, some years have no clash.</p> <p>SB - Canberra trip is booked 4 years in advance.</p>	
6	<p>Lowes uniforms supply and quality issues</p> <ul style="list-style-type: none">- Representative from Lowes will be in attendance, we will be seeking feedback for further discussion on 20/6/23. <p>Already addressed earlier in meeting.</p> <p>KH - survey form should distinguish between new and old stock as there is quality difference.</p> <p>HC - my daughter's high school uniforms are stocked by Lowes, and Lowes have been out of stock for months so not just our school having stock issues.</p> <p>GH - Sandra dealing with Lowes, we need to raise immediately and not wait for next meeting. Will ring them tomorrow.</p>	Kym Hennessy
7	<p>School Photographer</p> <ul style="list-style-type: none">- review of current supplier <p>Already covered in principal report, AM will liaise with school re. new supplier.</p>	

● **Meeting Dates 2023 P&C**

Noting

The next meeting will be 2023:

20 June 2023

.

Scheduled meeting dates for 2023:

Tues 25 July 2023

Tues 15 Aug 2023

Tues 19 Sept 2023

Tues 17 Oct 2023

Tues 21 Nov 2023



Baulkham Hills North Public School

Parents & Citizens Association

- **General Business** **8.45pm**
New non-agenda items raised for discussion

Mothers Day event

MG - no mothers day event like morning tea or breakfast. Is it possible to put back on agenda for next year? Other schools do it and we dont.

GH - previously run by school club, covid stopped it. We are keen to see it return to school. Lovely way to acknowledge mums and then to also do something for Fathers Day.

AM - previous feedback was mums want breakfast bbq like the dads and not a sugary morning tea, working mums can then attend and more dads available to help out.

Markets

AD - had a chat with other mums for idea to do markets, is there scope for putting that into agenda for next month? Parent only events?

OL - its good to talk about all these events but we need people willing to actually do the events. I would love to do a trivia night this year but we also don't want to be burnt out.

BB- I was talking to AD about running a twilight fair towards end of year. Many mums have small businesses, get food trucks involved, like a mini fete. BB more than happy to start the process of organising this.

DW - would be good to chat at the next meeting as to whether we can combine it with carols.

BB - good to have carols and markets at same time.

OL - I will add those interested to a carols / markets whatsapp group. For anyone interested in joining please email P&C.

Comments in chat about moving Carols to 2 December (need to confirm with Carols Committee).

- **Meeting End** **9:14pm**