



General P&C Meeting Minutes

Tuesday 21 March, 2023

7:30pm via Zoom

1. Welcome and Administration

7:30pm (7.32pm)

- Welcome and Acknowledgement of Country. P&C President
- Attendees and apologies
 P&C Exec: OL, SF, HC, DW, MC, SD
 School Exec: GH, ST, AD
 Attendees: BH, BB, CH, CP, DM, DR, DN, EI, HC, IT, JM, KH, LD, ED, LB, MC, MH, MG, NV, RP, SS, TL, WK, ZH, LL
 Apologies: SD, LH
- **Motion 1:** Adoption of previous minutes from 21/2/23
 Motion moved by OL and seconded by HC. Motion passed.

2. School Reports

Principal report and comments

MS Teams	<p>Have set up a MS Teams group for P&C/BHNPS. Will contain: Meeting agendas, minutes, etc. Principal's report Newsletter contributions Events and activities</p> <p>Resource for collaboration and communication between P&C and school. Graham will send invites to the email addresses posted in the comments section of meeting.</p>
Schedule of activities for 2023	<p>Schedule of activities (being shared with P&C prior to general school population). Shows anticipated costs and which students are involved. Costs are increasing across the board, particularly buses.</p>
Be Skilled Be Fit	<p>New initiative at the school for 2023, weekly for all yr 3-6 students not doing PSSA for 10 week period, 1 hour 50 minutes of high energy activities. \$40 per child. Will be like previous Olympics day, where stations are set up around Parraweena oval. Enhancement to activities that kids currently have access to.</p>
Playground	<ul style="list-style-type: none"> ● P&C has paid the school \$145K for Stage 1 of playground. ● Community Building Grant funds need to be expended by 30 April 2023, and completion report back by 30 April, clearly we won't meet deadline as we are caught up in Dept of Education tendering process. ● GH is pushing hard and chasing up with assets managers to try and move along as it is time sensitive. If we have commenced, it is likely grants people will give us extension for scheme. General shared



	<p>frustration with speed this has moved. GH will keep us informed, everything on our end is ready to go.</p>
Cricket pitches	<ul style="list-style-type: none"> • Submission has been made to upgrade the cricket pitches. • Proposed image of cricket pitches shown via shared screen. • Opportunity for \$20K grant available, cost is \$75K, if we are successful the additional funds will need to be resolved and currently unknown how this will be funded – conversation to be had between P&C and school.
Toilet upgrade	<ul style="list-style-type: none"> • At previous meeting spoke about being on list for toilet upgrade, now aware that this is a list of collective need, filtered down to priority list, don't want to get anyone's hopes up. Renovations in short term not likely. • GH took OL on inspection of bathrooms after 9am, to show the condition as at that time of day. • Toilets need a renovation, but our job to ensure satisfactory standard of maintenance, and school is maintaining level of cleanliness, it is to contract standard. • Mopped out every day and soap / towels maintained during the day. • OL suggested if parents have issues that the toilets are being maintained then parents could have discussion re. funding of janitor / cleaner during the day. • Toilet door locks sometimes get broken, the GA checks locks every day. Locks are not perfect or ideal and there have been instances where children have been stuck. School's job is to maintain and keep operational. School on top of this. • Would be helpful for parents to communicate to the Department of condition of toilets, voice of parents would be very powerful. • SF suggested petition by parents (or hammer).
PSSA Basketball	<ul style="list-style-type: none"> • Costings to participate in PSSA basketball was provided last year. • The reason we don't participate is the cost of involvement. • 16 out of 18 schools are participating and feedback from other schools is that they wouldn't have participated if they were aware of costs. • Cost was offset by Castle Hill PSSA but they are no longer offering this. • Estimate is \$300 per child, usually PSSA cost is averaged across all PSSA sports but can't do this fairly, it would be manifestly unfair for kids doing other sports which would have paid \$80 to suddenly pay \$150. • Bus costs are increasing. • Basketball Gala day on 23/24 May, we are sending 2 teams, Stage 2 & 3.

3. P&C Reports

President's Report

Olivia Lee

	<ul style="list-style-type: none"> • Lot of administration work, getting new executive committee working together.
--	---



	<ul style="list-style-type: none"> • Focused on financial reporting that should have happened for the last 2 years. • Trying to get banks to change over signatories, only happened yesterday. • A lot of talking with principal, executive, federation, regulatory people, etc.
--	---

Treasurer's Report

Hei Jin Choi

	<p>As at 15/3 - \$1792.77 building fund \$68,961.70 main fund \$? Uniform Shop account</p> <p>Some Year book refunds need to be processed to Year 6 students. Approx \$50K should arrive soon for uniform shop. Will need to make payments for this weekend's Election BBQ expenses, but will also have income come in.</p>
--	--

Grants

Dionne White

	<p>Stronger Communities grant submission for refresh of cricket nets, exceeds the \$20K grant. If we get grant can then have conversation on how to fund the rest of the money. Community building grant – just trying to get update on tender completion for playground so we can keep them advised.</p>
--	--

Audit Report

Noted

4. Business carried forward from the previous minutes

Item	Issue/Topic /Updates	Responsibility
1	<p>Secretary position vacant</p> <ul style="list-style-type: none"> • Shanna Day has volunteered to fill position • Motion: appoint Shanna Day as Secretary Motion moved by OL, seconded by SF. No other nominations. Position accepted by SD. Motion passed. 	
2	<p>Oosh – General update from Oosh Oosh representative not present. No update submitted.</p>	Sarah Mesiti
3	<p>Uniform shop bank account -</p> <ul style="list-style-type: none"> • Update on payment from Lowes Forms sent to Lowes for payment but not yet received. OL: Thank you to school for ensuring payment goes to 	



	<p>P&C.</p> <ul style="list-style-type: none">● Motion: close bank account once payment received. Motion moved by OL and seconded by HC.	
4	<p>Stage 1 playground update No further discussion required, covered in Principal's report No further questions raised.</p>	
5	<p>Election Day BBQ update</p> <ul style="list-style-type: none">● Call for volunteers <p>Volunteers needed, pass message to others. Good fundraiser that will pour some money into P&C. Bakers needed, please bring a plate. Students in year 6 are able to assist. AD - Need to check paper roll in eftpos machine, it ran out last event.</p> <p>Question raised – has classroom rep program started? AD – classroom connector program has started, morning tea held to train classroom connectors on whatsapp, etc. People may not have heard from classroom connector if they didn't choose to opt in, if people haven't heard from classroom connector send message to office and AD can sort it out. Classroom connectors have a private facebook page administered by AD where classroom connectors are provided with the material to post onto the class whatsapp groups.</p>	
6	<p>Easter Hat Parade AD has volunteered to be bunny every year. 3 parades for K, 1, 2. Art show in hall. ST - cake stall to be run by P&C – between room 7 and kindy toilets, for parents to buy cakes, biscuits, cookies, etc. ST needs point of contact to liaise with for allergies, etc. Need to appoint a person as point of contact for cake stall. OL offered to run stall, Brooke Biro also offered. Year 6 raffle draws throughout day.</p> <ul style="list-style-type: none">● Motion: purchase of easter eggs for students \$600 Moved by OL, seconded by SD. Members voted in favour. Motion passed. Purchase of easter eggs will include allergy friendly eggs, ST will provide number of allergy eggs required.	
7	<p>2023 Fund raisers Dates can be moved if needed (listed as TBC). ST - For discos, need at least 3 weeks' notice for the the external provider. Do we want to do a major fundraiser? Colour run? To be discussed further.</p>	



- **Motion:** Accept proposed Calendar of P&C Events for 2023.

Motion moved by OL, seconded by SD.

Members voted in favour. Motion passed.

Question raised by LB - what are we working towards for fundraising now that funds have been raised for playground? Last year we only voted on stage 1. Why we are still fundraising for playground upgrades when the playground has been paid for? Election Day BBQ advertising says fundraising for playground upgrades. Towards end of last year, people wanted to know what we are fundraising for. Now we have the money for stage 1, don't think we should keep fundraising for stages 2 & 3 when we can't even get stage 1 started.

OL – now is the opportunity to decide whether we want to start fundraising for something else like PSSA.

LB – only select few children make PSSA, and parents accept this cost when kids try out for the team. K-2 also not included in this. Should we ask the school what they want, etc. and re-word fundraising material to more specific items.

OL – this is something as a P&C that we need to discuss further. Intend to share a document on Teams where we can all share our opinions, views, etc. so people can look at other's views and ideas, so at the next meeting make an informed decision. If people are put on the spot now to vote we won't have an informed decision.

LD – while playground fundraising was still in progress we were also applying for grants, and the money for these grants ended up going to other areas as they would have expired if not spent so more fundraising was then required.

GH advised that the playground is in stages, and Stage 1 has now been paid for, there are 2 other stages to go. One of the problems with the delays is pricing keeps going up and more funds then needed.

Some confusion with fundraisers saying playground upgrades, people don't understand what they are donating towards.

SD – suggested plans and pictures be shared of playground and stages.

GH agreed that plans and pictures of the playground and cricket nets should be displayed at Election BBQ. School will provide a board to show the various projects that we are currently raising money for.

DN: should also include this in newsletter for transparency.



8	<p>Mothers Day Stall Update</p> <ul style="list-style-type: none"> Revised budget for Mothers Day stall to \$6000 <p>Noted.</p> <p>No further update from LB.</p>	Lucy Biro
9	<p>Working Bees</p> <ul style="list-style-type: none"> Dates to be determined - mulching, pressure wash walls <p>GH has list of items that need to be done, same items as raised before.</p> <p>OL: can we have parent put their hand up and own this.</p> <p>SF: will take this on in interim, and chat with GH about whether any contacts at Mens Shed / Mens Mental Health contacts might be able to help.</p>	
10	<p>Basketball</p> <ul style="list-style-type: none"> Replacement jerseys needed PSSA Sport – basketball? Fundraising to offset costs of PSSA sport <p>ED referred to GH’s earlier comments regarding costs. ED contacted Castle Hill PSSA but they reply back to school, not ED. ED would like to arrange meeting with Hills Basketball and PSSA Basketball to talk about costs issues. GH offered assistance to help facilitate with meeting.</p> <p>GH – discussion at Castle Hill PSSA meeting this afternoon- may move to using school courts, which would mean our school court becomes available for games which will offset current costs.</p> <p>ED: that is something we were looking to discuss, we would like to brainstorm ideas to reduce costs, such as using other schools’ courts, courts within walking distance etc.</p> <p>ED & LD are available for a meeting, and to speak with Hills Hornets to try and come up with solution.</p> <p>Jerseys – ED &LD have got 8 miniball teams going and these kids already have jerseys. If the school is in need of new jerseys/shorts LD is happy to order extras with current supplier.</p> <p>GH – will take this offline and talk further tomorrow.</p> <p>OL: My children don’t play basketball, but I know a lot of people have an opinion on this, as a P&C from time to time we have to vote on things like jerseys and money, while you may not agree with decisions it will be put to vote and be democratic.</p>	Laura Duselis / Emils Duselis

● **Meeting Dates 2023 P&C**

Noting

The next meeting will be 18th April 2023



Baulkham Hills North Public School
Parents & Citizens Association

Deleted – this is school holidays.
Next meeting will be Tuesday 16 May 2023.

Proposed meeting dates for 2023:

Tues 16 May 2023
Tues 20 June 2023
Tues 25 July 2023 (**Motion:** to shift date from 18th due to being first day of Term 3)
Motion moved by OL, seconded by SD. Members voted in favour. Motion passed.
Tues 15 Aug 2023
Tues 19 Sept 2023
Tues 17 Oct 2023
Tues 21 Nov 2023

- **General Business**

New non-agenda items raised for discussion

Alison Mackey	<p>Class parent rep groups have moved from P&C to school. AM is not on facebook and it wasn't communicated at the time of asking for rep volunteers that the comms would be sent to reps via facebook. Why is facebook being used when Dept has recommended schools use whatsapp?</p> <p>AD: Not had this feedback from anyone else. Will ensure you and no one else is missing out on reminders. You are welcome to call and chat to make sure this is fixed up. Will look at how AM and others not on Facebook can get this information.</p>
Di Nash	<p>Working on yearbook with Siobhan. Need helpers for photos and want to put call out for photographers. Due to work commitments not always available for events so need team effort. BB offered to help. Photographers needed for easter hat parade.</p>
Lucy Biro	<p>Mothers Day Stall – has GST component on invoice been paid? OL: we have email and will look into it.</p>
Angela Davidson	<p>AD - Who is looking after P&C email inbox? How frequently is it checked and by whom? OL - all office bearers have access to email. AD - Would be helpful if people with access to email could reply to confirm received, as AD has sent a few emails in past week that haven't been replied to so not sure if they have been received or not.</p>



Baulkham Hills North Public School
Parents & Citizens Association

• Meeting Closed

9.05pm

DRAFT