



General P&C Meeting Minutes

Tuesday 17 October, 2023

7:30pm via Zoom

1. Welcome and Administration

7:32pm

- Welcome and Acknowledgement of Country. P&C President
- Attendees and apologies
School: ST, SS; Oosh: SM; Exec: OL, SD, SF, HC, DW, MC, Others: AM, AC, DN, AD, BB, MG, KH, DR, LBiro, LD, JM, LButtrey, Amanda Carter, Magdalena Jonksz, Karen Micheaux
Apologies: GH, Saba
- Rules of Engagement on Zoom
 - Everyone on mute unless invited to speak
 - When speaking, introduce speaker
 - Use the chat function to raise issues / concerns / ideas and seek an opportunity to speak
- **Motion 1:** Adoption of previous minutes from 19 September 2023
Moved by OL, seconded DN, Motion passed.

2. School Reports

7:40pm

Principal report and comments

Provided by ST in GH's absence:

- Playground Stage 1 now open.
- Working with companies on quotes for Stage.
- Have discovered the slide gets too hot during the day, need for slide to be shaded.
- Values garden complete.
- Staffing for 2024 in progress.
- Kindergarten enrolments for 2024 - have 110 kids so far.
- Tell Them From Me Survey.

OOSH Update - Sarah Mesiti

- Will be holding We Won Tender Celebration and World Teacher Day party on 27/10.
- There will be activities for anyone who wishes to attend, not just children booked in for the day.
- Now looking at enrolments for 2024, will be rolling over the current bookings, and then offering vacancies to siblings first.

3. P&C Reports

7.50pm

President's Report

Olivia Lee

- Thank you to volunteers for Referendum Day BBQ, raised over \$4K.
- World Teacher Day lunch has been organised.
- Colour Run raised over \$36K.
- Sausages in freezer for carols.
- Merit Panel - parent rep required to sit on panel for EO1 assistant principal (BB volunteered)
- School fee payments - invoices will be broken down more to show what they cover. Hope to encourage more families to pay fees.
- Trivia night moved to next year, perhaps April?



- OL has started a new full time role and does not have time to complete president duties during school hours.

Treasurer's Report

Hei Jin Choi

- \$134,437.88 opening balance
- Since then we have had colour run, athletics carnival, BBQ, Fathers Day Stall.
- Already paid for fans for kindy quad.

Grants

Dionne White

- Need to do completion report for Stage 1 of playground.
- 2023 Community Building Partnership 2023 program has come up, local member is given \$300,000 a year to provide grants to community. We have previously been successful.
- DW provided slide presentation of options for grant request.
 - Proposal 1 - done in 2 phases - basketball courts and move cricket nets to run parallel with Shepherds Lane (total cost approx \$300K)
 - Proposal 2 - cricket nets upgrade (no basketball court) and move cricket nets to run parallel with Shepherds Lane
 - Proposal 3 - upgrade of sensory garden (cost approx \$140k)
- Voting on proposal in agenda below.

4. Business carried forward from the previous minutes

8:10pm

Item	Issue/Topic /Updates	Responsibility
	Referendum Day BBQ - approve expenses. Motion: To reimburse BBQ expenses of \$347.32. 12 yes votes, 0 no votes, motion passed.	
1	Grant Application - Community Building Partnership 2023 Program - must be submitted by 27 October 2023. DN moved motion for vote on Proposal 1, OL seconded. Motion: Proposal 1 to be submitted in grant application. 13 yes votes, 0 no votes, motion passed.	Dionne White
2	Basketball - update <ul style="list-style-type: none"> • Have 17 school teams playing this season. • Spoke to local member and highlighted the shortage of basketball courts in the area. • This proposal will provide a on-site training facility for our basketball teams and give the school an asset they can rent out. Will still allow for cricket and tennis. 	Laura Duselis
3	Kindy Orientation Books - request to print kindy booklets for orientation bags Motion: Approve budget of \$3,300.00 for 250 booklets DN - have another quote, \$1096 for 250, or \$1959 for 500 books. ST - obtained quote from Colonial Print & Copy for updated book, \$2100 for 500 books. Motion: Approve budget of \$2100 for 500 books. 13 yes, 0 no, motion passed.	Di Nash



4	<p>Yearbooks - P&C gift to Year 6 students (\$28.60 per child x 160 kids approx) Motion: Approve budget of \$4,576 for 160 year books as gifts to Year 6 students. DN: only 120 books needed, amount to vote on is \$3432.00. Motion: approve budget of \$3432.00 for year books as gifts to year 6 students. 14 yes votes, 0 no votes, motion passed.</p>	Di Nash
5	<p>Grandparents Day 24/10/23 - Volunteers needed to assist with tea and coffee</p> <ul style="list-style-type: none">• Need volunteers for help with morning tea.• Classroom connectors have been asked to find volunteers.• AD will use signup if required.• AM queried whether day was too long for grandparents, ST went through activities that would be occurring during the day, including craft activity in library. Intent for the day is bonding over learning.	Olivia Lee
6	<p>School Disco - 16 November 2023 Motion: Approve budget of \$1200.00 for DJ and purchase of disco supplies. JM - requested budget is \$2000, not \$1200. Budget has increased due to GH's requirements for DJ, etc. Breakdown - wristbands, lolly bags, popcorn, snowcones, DJ. AM - budget of \$2000 not needed. We have held previous discos on \$500 budget. JM - we have met with GH and are very clear on GH's expectations. Budget of \$2000 is required to meet this. Discussions followed over whether lollies should be included in disco. Suggestion by DrD(?) that children be served fruit, children don't need lollies to enjoy the occasion, also contradicts the healthy bodies messaging at school. Motion: approve budget of \$1300 for DJ and purchase of disco supplies (no lollies). 15 yes votes, 0 no votes, motion passed.</p>	Jade / Michelle
7	<p>Confirm closure of uniform shop bank account. AM - hasn't happened.</p>	
8	<p>Gingerbread House night - need to confirm date and commence ordering process Date confirmed - Tuesday 12 December. Signmee note will be sent out for ordering. MC: Cost of house kits was \$28 in pre-order, now \$31. Event doesn't make much money, need to work out how much to charge? \$35 each or \$40? AM: need to cover costs. Motion: approve budget of \$350.00 for lollies/decorating</p>	Mardi Clucas



Baulkham Hills North Public School

Parents & Citizens Association

	supplies. 9 yes votes, 0 no votes, motion passed.	
9	Carols night - committee update, proposed budget. AM: This is a community event, not fundraiser. Only makes \$500-1000. Don't have full breakdown but based on previous years will need budget of \$6000. Need budget agreed tonight to start locking in suppliers. SD : to reduce printing costs, rather than booklets could have downloadable song book - other carols events did that last year using QR code. Motion: Approve budget of \$6000.00 for Carols night. 14 yes votes, 0 no votes, motion passed.	

- **Meeting Dates 2023 P&C**

Noting

The next meeting will be 21 November 2023 (final meeting for 2023).

- **General Business**

8.45pm

New non-agenda items raised for discussion

No items.

- **Meeting End**

9.35pm