



General P&C Meeting Minutes
Tuesday 19 September, 2023
7:30pm via Zoom

1. Welcome and Administration

7:30pm

- Welcome and Acknowledgement of Country. P&C President
- Attendees and apologies
Attendees: Saral Somaiya (SS) (school), Cecilia Neville (CN) & SM (OSH), OL, SD, DN, MG, NV, CH, JV, MC, BB, KH, LB, AM, DR
Apologies: GH, ST (school), HC, DW, SF, LH, SD (P&C Exec Committee)
- Rules of Engagement on Zoom
 - Everyone on mute unless invited to speak
 - When speaking, introduce speaker
 - Use the chat function to raise issues / concerns / ideas and seek an opportunity to speak
- **Motion 1:** Adoption of previous minutes from 15 August 2023
Moved by DN, seconded by OL, Motion passed.

OSH report - CN

- Won tender and new contract, having party to celebrate 13 October.
- Staff changes.
- Have staff available for school events to assist where required.
- Can donate towards BBQ, provide volunteers if needed.

2. School Reports

7:42pm

Principal report and comments

*Provided by SS in GH's absence.
Thank you for colour run organization, amazing event.
Referendum BBQ coming up.
Playground nearly ready, sign off to occur during school holidays.
Fans being installed 2nd week of school holidays.
Values garden being built.
Solar panels on J block delayed.
Parent Hub – Deepa, a nutritionist presenting.
Wisesafe – sessions for online awareness taking place early next term.
Kindy orientation 9/11, 16/11, 23/11, request for P&C assistance with tea and coffee?
Paraweena Oval was meant to be fixed these holidays but delayed,
DN: will it help for parents to contact council? SS: yes.*

3. P&C Reports

7.49pm

President's Report

Olivia Lee

- Thankyou to Alison and team for colour run.
- Presented cheque to school for fans.
- LH & OL sat with Lowes to review uniform, and can confirm it is being supplied as per sample, apart from hat. Noted that during tender process, samples selected did not match the



old uniforms but due to time pressures was a rush to approve. Skaggs are now being stocked, and Lowes confirmed it was an internal error.

Treasurer's Report

Hei Jin Choi

Provided by OL in HC's absence.

\$184,716.37 current balance.

(note that \$149K of the above is allocated to Stage 2 playground).

Grants

Dionne White

- Provided by OL in DW's absence.
- Nothing to update.
- Note that completion report required for Stage 1 playground.

4. Business carried forward from the previous minutes

8:10pm

Item	Issue/Topic /Updates	Responsibility
1	<p>Colour Run update AM – raised \$38,500 + \$2,000 in sponsorship. K-2 prizes have been handed out. Yr 1-2 prizes to be handed out tomorrow at morning muster. Yr 3-6 prizes to be handed out at tomorrow's assembly. Struggled with volunteers in afternoon.</p> <p>Motion: Approve payment of \$21,241.00 excl GST to BHNPS to pay for fans. AM – question over whether we need to vote on this as already decided? SD – previous vote was on what to fundraise for, not amount.</p> <p>7 votes yes, 0 votes no, motion passed.</p>	
2	<p>Referendum Day BBQ We will run a bbq, keep it simple with just sausages and bread, cake stall. Just need to purchase drinks. Need food heaters and serviettes.</p> <p>Motion: approve budget of \$750.00 for purchase of bbq supplies. SD – budget amount was based on what was approved for previous BBQ. AM – we don't need it. MG – OSH said they would donate around \$300 towards food.</p> <p>Motion <u>NOT</u> voted on.</p> <p>Signmee note to be organized for school requesting volunteers for BBQ and baking.</p>	



3	Financials Grants: proposed policy. Motion: adopt proposed policy. 8 votes yes, 0 votes no, motion passed.	
4	Yearbooks / kindy books - Awaiting quote for motion. DN – quote for \$28.60 per yearbook. Will put together motion for next meeting. AM – is there an option to put on USB? DN – will ask.	
5	Grandparents Day 24/10/23 - provision of morning tea / volunteers? OL – will arrange volunteers to assist with tea and coffee.	
	World Teacher Day 27 October - recognition of school staff? Motion: Approve budget of \$1500 for staff recognition. 8 votes yes, 0 votes no, motion passed. SD – volunteered to liaise with Sue Taylor and organise. AM – look at caterers from last year, invoice should be in emails.	
6	School Disco (tentative date 16 November 2023) Motion: Approve budget of \$1200.00 for purchase of disco supplies. OL- organisers met with Mr Holmes and went through school's requirements - including DJ to keep kids engaged. HC found DJ who provides lights and music. AM – the issue with previous disco was not DJ, it was the kids queuing for food and not being in the hall, and small kids with cash. OL – organisers were hesitant to continue if there were food restrictions and met with Mr Holmes and have come to a compromise. AM – requested budget is too much. We spent less on colour run. Too many questions, organisers need to attend meeting and itemize what they want to spend budget on. MC – we could organize a wristband to get rid of cash. Motion <u>NOT</u> voted on.	
8	Confirm closure of uniform shop bank account. AM – hasn't been done yet.	

• Meeting Dates 2023 P&C

Noting

The next meeting will be 17 October 2023.

Scheduled meeting dates for 2023:



Baulkham Hills North Public School
Parents & Citizens Association

Tues 21 Nov 2023

- **General Business**
New non-agenda items raised for discussion

8.38pm

Kindy orientation 9/11 - volunteers needed for providing tea, coffee, biscuits, milk. OL will look after this.

Christmas market stalls – OL has spoken to GH and P&C Federation further on Christmas markets, it would be a commercial activity that has different insurance requirements, our P&C insurance could cover at a cost of \$28 per stall, which makes stalls not commercially viable, too hard for the time being.

Carols – scheduled for 2 December, committee have started organizing. Budget to be submitted next meeting.

Trivia night – AM interested in arranging one for later this year.

- **Meeting End**

8.45pm