



Baulkham Hills North Public School
Parents & Citizens Association

Minutes of BHNPS P&C General Meeting 17 September 2019

Meeting Opened:	7.34pm
Meeting Closed:	9.33pm
Venue:	BHNPS Library
Meeting Chaired By:	Alison Mackey
Minutes Taken By:	Siobhan Saunders

1. WELCOME

Lead by P&C President

2. ATTENDEES

Alison Mackey* (President), Andrew Skillen, Belinda Howard, Beth Tamba* (Vice President), Hei Jin Choi, Kristine Heiler* (Vice President), Mardi Clucas, Mireia Garriga Seguranyes, Olivia Lee* (Uniform Shop Coordinator), Paris Cordeaux, Graham Holmes (Principal), Claire Brett (Deputy Principal), Siobhan Saunders* (Secretary).

* P&C Executive Committee Member

Members Paid: Refer to membership book

3. APOLOGIES

Alex Philippe, Mel Przydacz, Sue Taylor, Karen Isais

4. PREVIOUS MINUTES

Approval of Minutes

Motion: Minutes from meeting dated 20/09/19 to be accepted.

Proposed: Alison Mackey

Seconded: Kris Heiler

No one against: Motion carried



5. BUSINESS CARRIED FORWARD FROM THE PREVIOUS MINUTES

Item	Issue/Topic /Updates	Responsibility
6.2	Road safety: Ongoing. No new updates, Carry over until next meeting. OPEN	Alison Mackey
6.2a	Buses: Alison Mackey Find other schools having bus issues, Noted Parent report bus was running at 9.03 past their house one day. Carry over to next meeting. OPEN	Alison Mackey
8.4b	Alison Mackey to find other schools that have bus issues and go to the media for a story. Carry over to next meeting. OPEN	Alison Mackey
11.1a	Investigate Sunglasses proposed to be sold in the uniform shop. Attachment 3. Roll over to next agenda, no updates. Waiting to promote via P&C information tables prior to voting if sunglasses will be sold in the Uniform Shop. OPEN	
11.2a	Coordinate P&C promotion / information tables at 4 entry points. Carry over. OPEN	Alison Mackey

6. GRANT UPDATE

Update: Grant money has been given to the school on the 9th September 2019 totalling \$89,715.26 to go towards playground upgrades beside the school hall. Graham Holmes discussed the upgrade is held up by the DOE. Graham Holmes stated the playground will be completed by the end of term 4.

The School is awaiting on grants to continue the work on additional play / educational outdoor areas.

The P&C will apply again for the 45k grant from David Elliott next year and will go towards the sensory garden development. This will be voted on prior to a decision.

Year 6 Gifts from the past will be credited on the new play equipment with a plaque

7. INTERRELATE

Candice Milsom has organised and coordinated with the school. The date will be 7th Nov. School will promote via Signmee.

8. SCHOOL PHOTOS

P&C would like to obtain quotes from 3 companies. Alison Mackey suggested Advanced Life, Lauren Daniels and we would have to source a third. Possibly will present at the next P&C meeting for a



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vote. This is a fundraiser as the school gets money back from the photography company. Tentative dates are booked in for next year (The School Photographer).

Alison Mackey has discussed dates with Advanced Life & Lauren Daniels, they have availability in Feb/March.

Noted: Parent would like more customised packaging.

9. TEACHERS DAY CELEBRATION BBQ

The Teachers Day BBQ will be held 25/9/19. This is a community event held by the P&C. Mint Fresh IGA will support this event. Catering for 60 will be provided. Morning tea and a BBQ lunch. Positive feedback from the school thus far. This is an event the P&C would like to continue to support in the future.

10. FUNDRAISING SURVEY

Committee suggestion to discuss a fundraising survey to engage the school community to understand what they would like to see continue for community events and fundraising events. This survey would include all activities that fall under P&C and School Club.

11. COMMUNITY & FUNDRAISING EVENT: CAROLS

11.b Motion: Investigate the P&C to host a Carols event this year.

Proposed: Siobhan Saunders

Seconded: Kristine Heiler

No one against: Motion carried

Subcommittee will be formed: Interested members present: KH, BT, AM, PC, AS, MC, SS.

12. END OF YEAR CELEBRATIONS: YEAR 6

School has organised Motiv8 coming in for their EOY celebrations.

Change to this years event: there will be a graduation ceremony in the hall to receive their packs. A morning tea will be held for year 6 students and families.

P&C asked the school if they required any assistance or the possibility of a gift/contribution from the P&C. School didn't have any items that came to mind. Claire Brett suggested Sharpees for the signature bears. Siobhan Saunders suggested as had been done for the 50th put the yearbook on the USB for all year 6 students this is at nil cost. No other suggestions came forwards from the school.

13. MAYFAIR

Beth Tamba will make contact with the old committee to see who is still interested in participating in the organising of MayFair.



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Subcommittee formed: AM, MC, KH, BT. Jess Robinson is interested in doing the lolly stand.

Kris Heiler will contact local council to see if we can use the back oval for the 30th May.

P&C will lock the date in with the school.

14. P&C REPORTS

Presidents Report: Attached. Alison Mackey noted: next year we will need more bacon, less sausages, we will serve drinks and more cakes. There was some confusion with which students were able to purchase items. Also students did not bring money as they didn't know they could buy.

Treasurer's Report: Attached. No comment

Uniform Shop Report: Olivia Lee held a subcommittee meeting. The stock take is done. Olivia Lee and Hei Jin Choi have reviewed the price list. There is some fine tuning that needs to be done some items are at a small loss or at cost. They will continue to review the profit margins. Total Uniform Shop contribution is about 20k/year. Uniform Shop received a storyboard from a supplier, the uniform shop subcommittee were not happy with the result. Olivia Lee will look at warmer jackets with a fleece lining. Some suppliers hold stock, others will not. Right now Uniform shop is concentrating on ordering for Kindy next year. Olivia to contact other uniform shops to determine what they are doing to see how we can improve and queries of POS.

15. SCHOOL REPORTS

Graham Holmes discussed: next year there is funding for a student welfare officer. National School Chaplaincy Program 2020-2022. Please see Graham Holmes report for full description. The school can apply this year for a 3 year program 10hr/wk. This role is mobile in the community, support role. This is a non-denominational service.

The school will move forward in applying for the Chaplaincy Program for next year

15.a Motion: BHNPS P&C support the school to move forward in applying for the Chaplaincy Program for next year.

Proposed: Alison Mackey

Seconded: Mardi Clucas

1 person abstaining: Motion carried

Infrastructure meetings: working groups taking people through what they want to see in a school, how do they envisage the students learning. This is a break from the traditional classroom. Use of larger spaces and how to utilise them. Working committee were from all backgrounds working through different ideas of learning. Next meeting will be with the architects, and project management people to start working on designs.



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Student lead conference: see report for results. May work but parents may like to have an exclusive conversation with the teacher. Student lead conferences will continue.

Comment from the floor: consistency on seesaw, need basic guidelines how teachers will operate.

Homework review: homework policy is rolled out and Graham Holmes is hoping it gains traction and will continue to develop.

Students lead videos on how to use kiss and drop. Discussion on who will run this, school or P&C. School to approach teachers to gauge interest.

16. PARENTS NOTICEBOARD

Parent of a student: while waiting in line at the kiss n drop the parent dropped off the student. She signalled to pull out. While in motion to pull out whilst signalling the person in front of her had begun to pull out without signalling or possibly checking their mirrors, and was about to hit the front of her car. An accident was avoided by the person behind honking their horn. They put this notice in to remind parents and carers to be vigilant with road safety, signalling and checking mirrors.

Next Meeting: 15 October 7.30 pm

BNHPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: September 2019

Account: Baulkham Hills North Primary School A/C: 2279 1020 2599

Opening Cash Balance per account: \$: 101,404.93

Add sources of revenue:

K-2 BBQ

\$136.35



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<u>K-2 BBQ</u>	\$690.00
<u>K-2 BBQ</u>	\$430.00
<u>K-2 BBQ</u>	\$87.15
	Total: \$1343.50
 Less Expenditures:	
<u>P & C Insurance</u>	\$ 2,989.00
	 Total: \$2,989.00

(**Please note two cheques have been presented to the school on the 9th September 2019 towards the Playground Upgrade.

The amounts are for \$44,726.00 and \$44,989.26 totalling \$89,715.26.

These have not been banked at the time of this meeting.

Funds remaining per account Total:
 \$99,759.43

President: _____ Date:

Secretary: _____ Date:

Treasurer: Karen Isais Date:

11.09.2019



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BNHPS Treasurer's Report

School:

North Public School

Baulkham Hills

Month/Year: September 2019

Account: Baulkham Hills North Public School A/C: 2098 10046833

Opening Cash Balance per account: \$: 1404.77

Add sources of revenue:

NIL

Total: \$0.00

Less Expenditures:

NIL

Total: \$0.00

Funds remaining per account

\$1404.77

Total:

President: _____

Date:

Secretary: _____

Date:

Treasurer: Karen Isais _____

11.09.2019

Date:



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PRESIDENTS REPORT:

We had a wonderful day at the Junior Athletics Carnival. It was the first time a BBQ was provided at this event and it was well received. The cake stall was extremely popular and sold out by recess. The profit was \$1200 to go towards playground upgrades. Expect to see the BBQ & cake stall at next year's event!

The P&C funded seniors intuitive playground will begin to be built in one week!!! P&C funds of \$90k have gone to pay for this exciting project. Half the funds are from a govt grant and the other half from fundraising including the colour run. We can't wait to see the transformation!

Next Wednesday 25th we are celebrating World Teachers Day by providing morning tea and lunch for over 60 staff. Please encourage your child to make a card for their teacher to show their appreciation for all their time and effort.

Kind Regards,

Alison Mackey

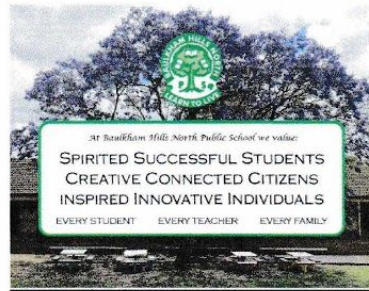
BHNPS P&C President



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Principal's Report – P&C Meeting

17 September 2019



Business Arising

Nil

General Report

- 1) Thank you to everyone for BBQ and Cake Stall last Friday – successful day
- 2) NAPLAN results arrived this week – Results to families should go out before end of term.
- 3) National School Chaplaincy Program 2020 – 2022 – (See over)
- 4) Infrastructure NSW Consultation Meeting –held on Thursday 22 August and 12 September –
– P&C reps are Alison and Siobhan – report and provide update
- 5) Communication P&C Focus Group meeting on Thursday 29 August – report and update from
Melissa, Mardi, Mireia and Dion.
- 6) Share our Space program being conducted this holiday period.
 - Static guard during SOS they will be mobile and active
 - Promotional material (banner/signs)
 - Open 8:30am – 4pm M-F
 - The school will promote on FB Page and newsletter
 - Cleaned twice a week (Tuesday – Thursday) or as suits
- 7) Playground Upgrade:
 - Work commencing 1 November
 - Seeking update on paver fund raiser
- 8) Principal forum conducted in Week 8 - BYODD program to be introduced across Years 4-6 in
2020
- 9) Student Led Conferences Parent Survey Results – 147 responses (740 Conferences held)
 - These conferences are a good way to get a clear idea of my child's progress, goals and
strategies for success and provided new information – 57.25%
 - Child's confidence in leading conference - 75.4% +
 - Helped to understand child's strengths and challenges as a learner – 77.34%
 - Helped me understand how to help child achieve goals – 72.80%
 - Helping child to develop a plan for improvement – 75.19%
 - Was length of time of conference right – 80%
 - Conference will help talk to child about what they are learning in school – 83%
 - Conferences place more responsibility on child – 80%
 - Student led vs Parent Teacher – 52.52%



National School Chaplaincy Program (NSCP) for 2020-2022

(a) How can a chaplain support the school and community.

- Families who are experiencing loss, whether through death of loved ones or separation/divorce;
- Children with additional needs;
- Behavioural issues;
- Families from low socio-economic backgrounds without much family support;
- Students who struggle academically because of well-being concerns;
- Families experiencing mental health issues - whether it be parents or children - such as anxiety, depression, eating disorders and other issues;
- Students experiencing bullying;
- Friendships/peer issues;
- Refugees and families for whom English is a second language;
- The need for support for parents;
- The need to engage families into positive community engagement: sporting clubs, youth groups, art classes, etc;
- The need to refer families to appropriate services for health and welfare;
- Support for staff.

(b) Outline the role the chaplain will undertake.

This could include:

- A caring presence in the school ie someone for students, their families and staff to speak to for emotional, social, spiritual and practical support. Please note that any spiritual support given will be at the request of the student and their family, in line with their family's beliefs. A chaplain's role is to support well-being in the school's framework and is different to the role of an SRE teacher. For more information on this, please see the word document from the department 'Guidelines-on-NSW-Arrangements-for-NSCP-2020-2022' (attached).
- Mentoring/role model for students, whether individual or in groups (or both).
- **Programs** for groups of students in areas such as:
 - > Grief and loss ('Seasons for Growth' program)
 - > Social skills/anti-bullying ('Rock and Water' and a variety of other social skills programs that Generate can supply)
 - > Anger management and return from suspension ('Rock and Water' and other anger management programs that Generate can supply)
 - > Anxiety ('Brave' and other anxiety programs that Generate can supply)
 - > Self-esteem ('Esteem Designs', 'Girl Power' and other Generate programs)
 - > Resilience building, transition to high school and more. A chaplain can be trained in a particular program (such as 'Rock and Water' facilitator training) and then run the program according to need.
- Supporting individual students in the classroom.
- Referrals to community agencies for students, families and staff, including accessing food hampers for needy families, parenting programs, individual support, etc.
- Brekky clubs, lunchtime groups e.g. running a lunchtime program for students who find it hard to make friends.
- Parent support through phone calls/meeting them at school (where appropriate) and through parenting seminars.

(c) How will the chaplain work as part of the school's wellbeing team?

This could include:

- The learning support team passing referrals to the chaplain to chat to students.
- The chaplain can take part in the wellbeing meeting.
- The chaplain will report on how students are going.
- The chaplain can be part of special events, such as multicultural day, R U OK or anti-bullying day, etc.
- The chaplain works within the wellbeing team on school initiatives and programs that the school would like to run, such as programs on anxiety (see list of suggested programs in the last point).
- Support for wellbeing staff in the case of trauma, whether whole school or individual. Also referrals for staff where appropriate