



Baulkham Hills North Public School

Parents & Citizens Association

Minutes of BHNPS P&C General Meeting 21 May 2019

Meeting Opened:	7.33pm
Meeting Closed:	9.55pm
Venue:	BHNPS School Library
Meeting Chaired By:	Alison Mackey
Minutes Taken By:	Kris Heiler, Siobhan Saunders

1. WELCOME

Lead by P&C President

2. ATTENDEES

Sophie Roche, Mardi Clucas*, Alan Roberts, David Kim, Kristine Heiler (Vice President), Nadine Vijaykumar, Alison Mackey (President), Beth Tamba (Vice President), Mel Przydacz*, David Hood, Graham Holmes (Principal), Claire Brett (Deputy Principal), Sue Taylor (Deputy Principal), Hei Jin Choi, Karen Isais (Treasurer), Candice Milsom*, Paris Cordeaux*, Mireia Garriga, Siobhan Saunders (Secretary), Marie Quak, Belinda Howard, Lianne Cabsaba.

* P&C Executive Committee Member

Members Paid: Refer to membership book

3. APOLOGIES

Alex Philippe*, Olivia Lee*, Dionne White.

4. PREVIOUS MINUTES

Approval of Minutes

Motion: Minutes from meeting dated 19/3/19 to be accepted.

Proposed: Alison Mackey

Seconded: Kristine Heiler

No one against: Motion carried

7. AFTER SCHOOL CARE

7.1 UPDATE: Alison, Dola (ASC) After school care is almost full capacity for afternoon session.

Morning approx 90 so still some vacancies.

Vacation care very popular



Baulkham Hills North Public School Parents & Citizens Association

- Went to Canoelands and picked tomatoes as well as bowling and mini golf.
- Program is getting ready for July School Holidays will be out soon.

Children have been working on knitting club with Lina. Knitting stuffed animals. Lovely afternoon tea with parents to showcase knitting. Pom poms for babies.

Current capacity numbers: 180 afternoon – full on MTWT Friday few spots available, 130 mornings – vacancies each morning.

Information on the School Holiday Program available online or visit the after school care room.

8. BUSINESS CARRIED FORWARD

Item	Issue/Topic /Updates	Responsibility
8.1	Student Insurance. Approx. \$3 per student. If a child gets injured child will be taken to a public hospital – covered by Medicare. Marie Quak expressed she doesn't think it's something that we need to have – open for discussion. Sue Taylor stated we used to have in the past. School used to pay for it after initiated by the P&C. Question why it was brought up by P&C. History is child had an accident at school – taken to hospital. Needed subsequent surgery. Out of that accident insurance was introduced. Had it for a few years. Decided it was not necessary. Ambulance is covered by the school. Dental should be investigated. ACTION 8.1a - Marie Quak to submit a recommendation to the Committee for the next meeting based on coverage – particularly around Dental.	Marie Quak
8.2	School Related Abbreviations and Acronyms. Published in newsletter today. Closed	Candice Milsom
8.3	Road safety follow up. Requested from Council kiss and drop signage to change – parents continuing to be fined for stopping before the driveway. Idea was to get the five cars spots on the opposite side of the road as no parking for the hour of school drop off, rejected by council as per the residents. lollipop person – rejected first time, paused on second application. Paused on second criteria 300 cars in one hour and 50 unaccompanied children. Council then said it was only one criteria – however this had not been released yet and therefore they are keeping our application until that criteria is released. Have been assured that we will meet the criteria for both Henry St and Girralong St crossings. Could not give us a timeframe for when the new criteria would be released, GH to continue to call council. Supervision on crossings – teaching staff no longer supervising the crossing on advice from RMS and Police that they are not authorised to stop traffic. And from Federation that there are concerns around their duty of care should they make a poor decision and something happen. Graham Holmes and Sue Taylor will continue to provide supervision on the Henry St crossing as they are not prepared to have the children at risk.	Alison Mackey



Baulkham Hills North Public School Parents & Citizens Association

8.4	Buses follow up. Complaints to bus company over past 3 years. Originally started when the bus contract was awarded to a new company. Kids distressed, random parents bringing kids to school. Calls and emails to the bus company. We went to David Elliot. He has written to Andrew Constance and we got an email back from Bus Company – traffic problems. Andrew wrote back to David – forwarded to us. David responded to say he will be representing again to the transport minister. Nothing they can do – can't change the timetable as it will affect other routes and timetables. P&C will continue to follow up. ACTION 8.4a: Alison Mackey to follow up with David Elliotts office. ACTION 8.4b: Alison Mackey to find other schools that have bus issues and go to the media for a story. ACTION 8.4c Paris to attend next regional P&C and ask if any of the other schools are having bus issues. ACTION 8.4d Alison following up with journalist from 8.5 about school bus issues.	Alison Mackey
8.5	Article in the Telegraph. Front page of the telegraph. Junior journalist – found BHNPS spent \$20,000 on trying to improve NAPLAN results through G&T classes. Using public money to improve results. One day of teaching – maths extension and was requested by the P&C. Journalist had contacted Alison Mackey the day before. Alison Mackey rang him – questioned on him – he apologised and said he needed a story. ACTION 8.5a Paris Cordeaux to attend next regional P&C and raise it with the congregation.	Alison Mackey Paris Cordeaux
8.6	Repair of the Uniform Shop sink. The sink has been removed and the volunteers have been advised to use the nearest bathroom sink to wash hands. CLOSED	Alison Mackey
8.7	School Banking. School Banking would like to promote their activities to our community. So far we have received school banking in Vietnamese, Mandarin and Arabic. Siobhan Saunders & Paola Gonzales continue to follow up for additional languages. The intention of this exercise is to promote School Banking benefits to students and as a fundraiser to our families in K-2. Displays will go up in the kindy quad and year 1 in the next month. Year 3 has double other students. People may not understand school banking and what it means to the school and who runs it. Approx 80 students/week that do school banking. ACTION 8.7a: Paola Gonzales & Siobhan will do a school banking information for kindy quad and year 1 area and continue to follow up for additional languages.	Siobhan Saunders Paola Gonzales

9. FEDERAL ELECTION DAY BBQ

9.1 Alison Mackey - Successful fundraising event. IGA sponsored again. BBQ, cake stall, raffles. We sold out of sausages and had to do a run. According to the election day polling manager there were approx 2598 people.
Total profit for the day: 6165.97.



Baulkham Hills North Public School Parents & Citizens Association

10. COLOUR RUN

10.1 Alison Mackey - Fundraising online slow to start has been increasing. More promotion is required. The P&C's ability to promote the event independent of the school is limited. Only 10% of students are registered with 40% of those fundraising.

10.2 Risk assessment - David Hood. Version 3 of the risk assessment. Map and schedule finalised. Trips and slips associated with running/walking the grounds of the school with uneven surfaces and activities. Potential irritant inhalation, eyes and allergy type reactions with the colour powder to be used for the event. Risks associated with electrical equipment to be used as part of the event. Please refer to David Hoods report **attachment 8**.

10.2 Run down volunteer briefing - Siobhan Saunders. 50+ volunteers needed throughout the day. Steady stream of volunteers currently at 28. School is organising for students to assist along the route. Jen Caran will provide the Colour Run Subcommittee with a list closer to the date.

10.3 Promotion - Alison Mackey, Siobhan Saunders. Sue Taylor agreed to assist the P&C in promoting the event through an appearance at the 3-6 & K-2 assemblies. Belinda Howard agreed to a post as an event on Facebook to promote.

11. MATTERS FOR DECISION

11.1 Motion: Investigate sunglasses for students, sold in the Uniform Shop.

Proposed: Alison Mackey

Seconded: David Hood

Discussion: Alison Mackey - has obtained samples from a few companies, cost would be around \$13.00/pair. If we order 250 pieces they will go down to \$10.50/pair. Discussion around playground play and impact to glasses, possible injury, safety. Further information required on the specs. Sunglasses would support the SunSafe policy. There was further discussion on indirect sun rays, the side shield would guard against refracted and reflected rays. For reference Jasper Road Public School have sold 350. **ACTION 11.1a Alison Mackey**

17 members: 11 yes 2 abstaining 4 no: motion carried

11.2 Motion: P&C promotion tables at 4 entry points around the school, one day, at pick up to increase awareness of P&C include gathering information from parents on sunglasses for students.

Proposed: Alison Mackey

Seconded: David Hood

17 members: 12 yes 2 abstaining 3 no: motion carried

11.3 Motion: investigate P&C supported interrelate program. ACTION 11.3a Alison Mackey

Proposed: Alison Mackey

Seconded: Candice Milsom



Baulkham Hills North Public School Parents & Citizens Association

17 members: 17 yes, motion carried

11.4 P&C approached by Mrs Mashiah to provide volunteers for Book Week.

Motion: support Literacy Lovers Day coordinating volunteers.

Proposed: Alison Mackey

Seconded: Siobhan Saunders

17 members: 17 yes, motion carried

11.5 P&C approached by Mrs Mashiah to provide a \$250.00 float for Book Week.

Motion: provide the library with a \$250.00 float for Book Week.

Proposed: Alison Mackey

Seconded: David Hood

17 members: 17 yes, motion carried

11.6 Motion: payment of IGA invoice from Fed Election Day BBQ total: \$266.48 (attachment 1).

Proposed: Alison Mackey

Seconded: Beth Tamba

17 members: 17 yes, motion carried

11.7 Motion: reimbursement of Election Day BBQ expenses (attachment 2).

Proposed: Alison Mackey

Seconded: Karen Isais

17 members: 17 yes, motion carried

11.8 Motion: investigate to move accts from Westpac to Commbank. ACTION 11.8a Karen Isais

Proposed: Alison Mackey

Seconded: Kris Heiler

17 members: 17 yes, motion carried

11.9 Motion: investigate to change Commbank acct to a Combiz Acct. ACTION 11.9a Karen Isais

Proposed: Alison Mackey

Seconded: David Hood

17 members: 17 yes, motion carried

11.10 P&C assist with Walk Safely to School Day by providing 4 volunteers.

Proposed: Alison Mackey

Seconded: Mardi Clucas

17 members: 17 yes, motion carried

11.11 investigate a new logo.

Proposed: Alison Mackey

Seconded: Sophie Roche

17 members: 17 yes, motion carried

11.12 accept School Photographers offer of compensation: banner/standup/teardrop

Proposed: Alison Mackey



Baulkham Hills North Public School Parents & Citizens Association

Seconded: Sophie Roche

Discussion: Compensation for having the incorrect background on this years photos. Alison Mackey to contact to see what options we have. Fence banner was briefly discussed, would have to have multipurpose use.

17 members: 17 yes, motion carried

13. P&C REPORTS

1. President's Report: See **attachment 4**
2. Treasurer's Report: Karen Isais. See **attachment 10**
3. Uniform Shop Report: Olivia Lee see **attachment 5**
4. School Banking Report see **attachment 6**

14. SCHOOL REPORTS

1. Principal Report - Graham Holmes **attachment 7**.
 - a. Sandra McKay successful in her application for the role of school principal at Excelsior Public School
 - b. School is performing a random phone call survey of 10% of the school population which is almost complete. Belinda Howard has selected and called parents. Results of survey see attachment 8. Comments: suggested using various methods of surveying which would complement the phone survey. A single survey may not be reflective of the population. **Attachment 9**
2. Deputy Report - Sue Taylor
 - a. \$12,000 of reading resources purchased from last years P&C donation, fact and fiction. Reading levels 5-30 generally speaking mid kindy level to year 2. In addition to this short reads ashton scholastic. Short reads will challenge children about engaging in different types of reading, charts, information material.

15. PARENT NOTICEBOARD

16.1 ICAS discussion and decision to cancel. Parental involvement in the decision making process would have been appreciated. Are there other options available to parents. There is a paper copy called Reach which could be a possibility for students to do.

Discussion: Letter that went home on the 9th April moved from pen and paper to an online platform. The logistics of being able to provide this test is not possible due to resources. There would have to be 200 devices ready to go to write the ICAS in addition to the cost of running and the lead up. The Reach option is for a whole cohort not individuals who elect to do the exam. There has been poor feedback and information from ICAS. Teaching time required is extraordinary compared to what is given back which is minimal data. Teachers were giving up their own time. All funds received went to ICAS. Students sit this exam for many reasons, practice, experience and some for school applications or portfolios.



Baulkham Hills North Public School Parents & Citizens Association

16. PARENT NOTICEBOARD

ACTION ITEMS:

ACTION 8.1a - Marie Quak to submit a recommendation to the Committee for the next meeting based on coverage – particularly around Dental.

ACTION 8.3a: Alison Mackey to write a letter to David Elliot.

ACTION 8.4a: Alison Mackey to follow up with David Elliotts office.

ACTION 8.4b: Alison Mackey to find other schools that have bus issues and go to the media for a story.

ACTION 8.4c Paris to attend next regional P&C and ask if any of the other schools are having bus issues.

ACTION 8.4d Alison following up with journalist from 8.5 about school bus issues.

ACTION 8.5a Paris Cordeaux to attend next regional P&C and raise Daily Telegraph article with the congregation.

ACTION 8.7a: Paola Gonzales & Siobhan will do a school banking information for kindy quad and year 1 area and continue to follow up for additional languages.

ACTION 11.1a Alison Mackey - Investigate Sunglasses proposed to be sold in the uniform shop.

ACTION 11.2a Alison Mackey - Coordinate P&C promotion / information tables at 4 entry points.

ACTION 11.3a Alison Mackey - Interrelate program.

ACTION 11.8a Karen Isais - Investigate to move accounts from Westpac to Commbank.

ACTION 11.9a Karen Isais - Investigate to change Commbank acct to a Combiz acct.

Meeting Closed 9.55pm

Next meeting: 18 June 2019, 7.30pm in the school library.



Baulkham Hills North Public School Parents & Citizens Association

ATTACHMENT 1

Werrington County Turnaround Pty Ltd

SUPA IGA Werrington
Shop 1 Werrington County Shopping Village
Lot 201 Dunheved Road
WERRINGTON NSW 2747

Tax Invoice

Invoice #: 00000101
Date: 16/05/2019
Terms: C.O.D.
Page: 1

A.B.N. 16 164 440 751
Bill To:

Ship To:

Baulkham Hills North Public School P&C
2A Girralong Avenue
Baulkham Hills NSW 2153
AUSTRALIA

Baulkham Hills North Public School P&C
2A Girralong Avenue
Baulkham Hills NSW 2153
AUSTRALIA

Description	Amount	Code
40kg Sausages		GST
18 dozen 500g caged eggs		GST
85 loaves of sliced bread		GST
35 6Pack bread rolls	\$70.00	GST
2 x 5kg bacon boxes	\$90.91	GST
2 500 ml master foods bottles of tomato sauce (\$2)	\$3.64	GST
2 500 ml master foods bottles of BBQ sauce (\$2)	\$3.63	GST
1 24 pack of Coke (\$19.90)	\$18.18	GST
1 24 pack Fanta (\$16.50)	\$14.55	GST
1 large can spray oil (\$3)	\$2.73	GST
6 500 pack serviettes (\$ 90)	\$4.91	GST
1 small bottle liquid dish soap (\$3)	\$2.72	GST
8 Packs of golden circ Poppers	\$30.98	GST

Your Order #:	Customer ABN:	Freight:	\$0.00 GST
Shipping Date:		GST:	\$24.23
		Total Inc GST:	\$266.48
COMMENT	CODE	RATE	GST SALE AMOUNT Amount Applied:
Election Day BBQ	GST	10%	\$24.23 \$242.25
			Balance Due: \$266.48

EFT Payment to be made to:
Account Name: Werrington County Turnaround Pty Ltd
BSB: 062-471, Account #: 1031 6262
Bank: Commonwealth Bank of Australia



Baulkham Hills North Public School Parents & Citizens Association

ATTACHMENT 2



ATTACHMENT 3





Baulkham Hills North Public School

Parents & Citizens Association

ATTACHMENT 4

Presidents Report 210519

We are smack bang in the middle of fundraising season!

More Election Day BBQ success... what a turnout! The P&C BBQ, cake stall and raffles made approx. \$6,200 for playground upgrades! That is over \$10k from the two Election Day BBQs. What a fabulous effort. Thank you to the 25 parents that volunteered on the day. Some were there for 10 HOURS! We had about 10 very vocal students selling raffle tickets. Also thank you to all the parents and grandparents that baked for the cake stall. From cup cakes to brownies, slices and even the old fashioned toffee and classic toffee apples! What an abundance of treats and the voters loved it all!

Thank you to our major sponsor, IGA Mint Fresh at Baker St. Richard supplied all the sausages, eggs and bread. Please thank him by visiting his store.

Thank you to our other sponsor, Event Cinemas. They supplied popcorn for the cake stall and many of the raffle prizes.

Also thank you to BWS for wine donations and Flipout & Strike Bowling for vouchers.

Colour Explosion Run 4 Fun is our major fundraiser for the year. There has been a huge amount of work behind the scenes getting this event off the ground. We encourage all parents to set up their children's fundraising pages online ASAP and forward the links to family and friends both here and abroad. There is an abundance of prizes students can win from raising as little as \$10.

ALL students will receive a rainbow headband and icy pole on the day. The event will start with pre colour activities on the council oval and then head into the colour run, finishing on the tennis courts. There is so much excitement already from the students (and teachers!). Let's keep the buzz going and smash this fundraiser! Our kids desperately need a playground upgrade and this is what we will give them!

Alison Mackey

P&C President



Baulkham Hills North Public School Parents & Citizens Association

ATTACHMENT 5

Uniform Shop Report 19/5/19

The Uniform Shop gratefully and warmly welcomes 2 new volunteers. Mel Kerin and Jodie Baker. We now have a very stable team Mon and Fri, generally more than 3 people on at a time, frequently 5 on Friday. Even so, due to peak time demands, volunteers are still feeling stressed out. The shop has seen huge lines every time we open, since it opened Term 2.

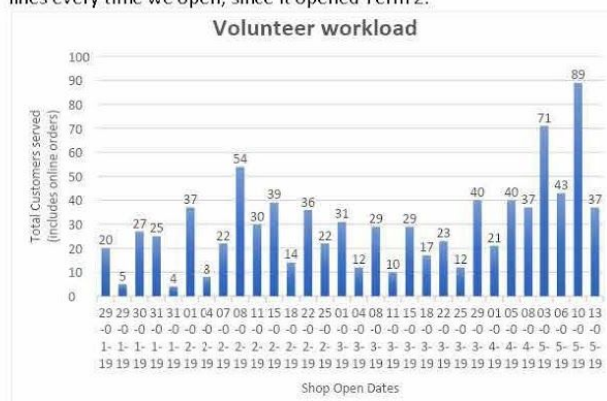


Figure 1 Bar graph showing significant increase customer traffic starting Term 2

These volunteers are also frequently seen in other school activities. Their dedication to the shop and time volunteered made the uniform shop hours consistent this year. It is not something to be taken for granted. I would like to thank them for just been the greatest of people.

The shop has rolled out Winter kindy pack 28/3 via Signmee (sent only to Kindy parents) and 9/4 in newsletters. We've had 23 orders of Kindy Pack online. Due to our system, I am unable to get numbers for in-store sells, but it seemed to be selling well.



Figure 2 Chart Showing majority of sales from online and eftpos

Thanks to P&C, the shop now has reliable internet access, through the school's internet network. This is essential for our customer service through email access and online orders (which comprises over a third of all sales). The shop also thanks the school for allowing us to use their internet, space, water and electricity. We are thankful for their support and cultivation of a positive relationship. Olivia Chan



Baulkham Hills North Public School Parents & Citizens Association

ATTACHMENT 6

SCHOOL BANKING NUMBER OF STUDENTS PARTICIPATING BY YEAR.

DATE	KINDY	YEAR 1	YEAR 1/2	YEAR 2	YEAR 3	YEAR 3/4	YEAR 4	YEAR 5	YEAR 5/6	YEAR 6	TOTAL STUDENTS
7/02/2019	3	9	2	4	10	1	9	6	1	4	49
14/02/2019	6	9	2	7	12	5	7	5	3	3	59
21/02/2019	7	16	3	8	15	7	7	8	3	4	78
28/02/2019	10	14	2	8	16	4	9	10	4	9	86
7/03/2019	7	18	3	10	19	8	10	8	2	7	92
14/03/2019	8	14	3	7	17	7	9	11	3	8	87
21/03/2019	14	13	2	8	17	7	10	9	3	7	90
28/03/2019	14	17	4	8	20	8	17	9	3	8	108
4/04/2019	13	14	4	10	13	7	10	13	4	9	97
11/04/2019	12	13	3	8	16	6	11	7	3	10	89
2/05/2019	13	13	2	6	18	7	10	9	2	8	88

ATTACHMENT 7

Principal's Report – P&C Meeting

21 May 2019



Business Arising

Update on crossing supervisor applications.

Acronyms and abbreviations to be tabled for members.

Guest internet access for the Uniform Shop completed and repair of sink logged with FM Web.

General Report

- 1) Big thank you for the election day BBQ and cake stall – huge success
- 2) Need to secure parent reps for merit selection panels – immediate need for one parent on a panel that Clare Brett is convening. Need for another rep in next couple of weeks.
- 3) Ask that all requests for school actions go to Baulkham Hills North email account. It will then be delegated to the appropriate person for action.
- 4) Change to crossing supervision – need to work with P&C about options until crossing supervisors installed. Signmee Phone Survey Feedback – quick overview of community comments to be presented
- 5) Playground Upgrade Update: Grant submitted to DoE for 2nd stage of wall area 1:1 funding School to commence building the Bush Tucker garden – Project Group of students and architects formed.
Meeting with Assets management on 20 May – will provide verbal report of outcome
Submitted Community Building Partnership Grant for Shepherds Lane Entry- \$98,000 approx.
Awning shelters over Kiss and Drop and Bus waiting areas being installed soon.
- 6) Re-Imagining Project – Flexible Learning Space Furniture Ordered – being delivered early June. Implementation of BYODD program gone well – wish to commence consultations with P&C about expanding this program in 2020. iTeacher presenting tomorrow to students, staff and parents.
- 7) Principal's Forum next week – Growth Mindsets/Learning Dispositions and opportunity to ask operational questions.



Baulkham Hills North Public School Parents & Citizens Association

ATTACHMENT 8

P&C Meeting – 21/5/2019

Safety Issues for Colour Fun Run

In accordance with the underlying approval decisions surrounding this event, made in the P&C Meeting circa March 2019, a risk assessment has been completed in draft and revisions made when the course was modified or additional risks identified.

As of the date of this writing (20/5/19), the revision is in its third iteration, but the second version was subject to review by BHNPS staff on Thursday May 16th.

The risks identified in the assessment were:

- a) Environmental issues with sunburn and UV exposure, storms/lightning, strong winds and possible high temperatures (unlikely) in line with normal outdoor activity considerations,
- b) Trips and slips associated with traversing the grounds of the school with uneven surfaces and also the obstacle type activities as subsidiary events to be held on Paraweena Reserve,
- c) Potential irritant (breathing and eye) and allergy effects with the colour powder to be used for the event,
- d) Risks associated with electrical equipment to be used as part of the event.

The risk assessment examined each of these issues and a level of hazard was assessed in line with the hazard matrix used in the departmental pro-forma assessment document.

The highest risk is rated 1 and the lowest 5; the rating is based on the likelihood of the event and severity of potential for injury. The rating of the majority of the risks identified was 4-5 with some at 3 and storm related injuries at 2 (based on time of year).

The primary focus of concern was the potential effects of inhalation of the fine cornstarch based powder and subsidiary or synergistic effects of the synthetic colourants, but also the issue of getting the powder in the eyes.

During the process of the risk assessment, the SDS for the powder was supplied by the company who licences the event, and reviewed, and subsequently each colourant and the cornstarch had their individual SDS retrieved from various chemical suppliers and reviewed separately.

The assessment did identify that the cornstarch can be a low level irritant, and that whilst the colours are classified as food safe, some are more associated with irritation than others.

In order to negate these impacts, protocols were recommended in the risk assessment concerning where powders were to be sprayed on the body, baseline for acceptable weather conditions, opts out options and that on the day training was recommended for all persons involved in the colourant application.

First aid procedures and requirements were examined.

The issue of dust getting in the eyes was discussed and possible use of safety eyewear (non standard PPE, without side shields, but UV rated) as supplied by the Colour Run licensees were examined. However, on advice from committee members who attended nearby school events, it was concluded that dust could become trapped



Baulkham Hills North Public School Parents & Citizens Association

behind the glasses, and so the issue could be made worse. In this case, it was decided not to pursue these glasses.

A low level literature search did also indicate that the powders should not be used near flames or non-dust suppressed electrical equipment (i.e., the blower for the inflatable finish line) as there was a fire risk.

Subsequent to the issue of the permission note on Signmee, a parent conducted their own literature search on the subject and found a number of references which were then forwarded to the principal. The references were variable in content and reliability, but focussed on two issues;

- a) The problems of breathing the fine cornstarch dust and whether it was a hazard,
- b) Problems with contaminants in the colourants or hazardous components.

In the latter case about the colourants, the articles mainly referred to colourant materials used in India or poorly controlled product that contained unquantified levels of heavy metals and other hazardous trace elements. Whilst there was one academic style paper, the others were 'news' articles or blogs with variable degrees of sensationalism. In general accordance with Australian Border Protection and WH&S laws, it is not legal to import hazardous materials that are not covered by NICNAS approval. Under this criteria, and in line with the SDS supplied for the colour powders, this risk is considered negligible as the suppliers would be in breach and at risk of significant fines if the materials were hazardous.

In the former case, the inhalation of fine particles can act as an irritant and cornstarch can in its own right be an allergen. That being said, the second paper that discussed the effects in their clinical study did not identify ongoing effects.

The decision whether to allow children to be involved ultimately rests with the parents, however in general where dusts are considered a risk (putting aside persons who are naturally allergic), time exposed and degree of exposure both have a significant role in development of problems. To a degree, the exposure can be minimised by careful use of the powder but also the short duration of the event.

It should be recognised that P&C committee members attended nearby local school Colour Runs and noted issues that could occur, but also that no problems were encountered with regards to WH&S. Under these bounding criteria, and at the time of writing, there do not appear to be any objective conditions that this activity is excessively hazardous, and controls can be implemented to minimise the problems.

DIAH

Attachment 9

Thank you to everyone who participated in the Signmee phone survey. We were able to speak to 10% (n=96) of our families over the last few weeks and they provided us with valuable insights into their experience with using this note platform. Generally the responses were very positive with parents saying they liked the new system and that it had improved the communication between the school and home. There were lots of suggestions and good ideas which we will use to improve our practices and how we use the platform. The Signmee company has also received feedback/suggestions about improvements and



Baulkham Hills North Public School Parents & Citizens Association

enhancements and have indicated they will review these and respond accordingly. I have included a summary of the responses here:

Overview

93% feel that Signmee has improved communication with parents at BHNPS

10% would prefer paper to online notes however some of these respondents also said that Signmee had improved communications.

All except 1 respondent found Signmee easy to use. This respondent did say that they had put little effort in and needed to look into it further.

Signmee access was greater by mobile phones than on PC however both were heavily relied upon to access the platform. Both methods were considered easy to use.

The most occurring comments about Signmee included:

Its great.

Love not getting paper notes.

Like everything for all children being in one location

Convenient to be accessed anywhere.

Like being able to pull up a note to find information.

Payment is easier

Some people miss putting notes on fridges.

If you don't sign a note straight away you may forget about it easily as there isn't a paper copy there to see.

The suggestions raised in order of frequency were:

Reminders would be good for notes that had not been signed or paid for. Most were happy to be sent another email.

Additional reminder notes about upcoming events such as excursions would be useful as the original notes were sent out so far in advance – These could be via teacher on Sentral or Signmee.

Reduce the amount of information coming through. Keep Signmee for official school business only.

Ensure notes are not sent to more than one child if it is suited to be one per family.

Make the 'action by' date shorter so that the notes can be archived when they are no-longer required.

Design an app with pop up notifications as opposed to emails.

ATTACHMENT 10



School: _____
Month/Year: _____
Account: _____
Opening Cash Balance per account: \$: _____

[illegible]

Merchant Fees	\$ 48.24
Amex	\$ 0.98
Invoice School Spirit	\$ 480.00
Gowan - Invoices	\$ 37544.61
Merchant Fees	\$ 70.28
	\$

Total: \$51,526.04.

Date: _____
Date: _____
Date: 21-5-2019.



Baulkham Hills North Public School Parents & Citizens Association

Less Expenditures:

IGA Invoices - State Election	\$ 530.31
Cha 575 - Vision Valley	\$ 480.00
Flood for Federal Election	\$ 500.00
	\$
	\$
	\$

Total: \$ 1510.31

Funds remaining per account

Total: \$ 36027.76

President: _____

Date: _____

Secretary: _____

Date: _____

Treasurer: _____

Date: 21.05.2019

BNHPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: May 2019

Account: BNHPS PTC AGEC Uniform Shop

Opening Cash Balance per account: \$ 60648.08

Add sources of revenue:

Business Exp. Dep	\$ 132 -
Merchant Settlement	\$ 186 -
Dep The Scotney Corp #1096948	1458.88
Merchant Settlement	\$ 72.50
"	\$ 24.00
Business Exp Dep	\$ 141.00
Merchant Settlement	\$ 351.00
Interest	\$ 3.86
Business Exp Dep	\$ 777.00
Dep The Scotney #1101554	\$ 1738.24
Merchant Settlement	\$ 2412.00
Merchant Settlement	\$ 1553.00
Business Exp Dep	\$ 192.00
" " "	\$ 162.00
Dep AMEX	\$ 20.00
Merchant Settlement	\$ 1004.50
Dep The Scotney #1106273	\$ 2300.84
Merchant Settlement	\$ 2133.50
Business Exp Dep	\$ 147.00
Dep The Scotney #110944	4081.76
Int Paid	\$ 5.11
Merchant Settlement	\$ 80.50
Merchant Settlement #0910001	\$ 1608.50

Total: P.T.O.



BNHPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: Meeting 21.05.2019

Account: Baulkham Hills North Primary School 2279 1020 2599

Opening Cash Balance per account: \$: 26141.97

Add sources of revenue:

State Election BB2 \$ 3950.00

State Election BBQ \$ 382.45

State Election BBQ \$ 126.75

State Election BBQ \$ 21.55

State Election BBQ \$ 112.20

State Election BBQ \$ 122.00

School Banking \$ 305.00

P+c Rego 19/02 \$ 39.00

Federal Election BBG \$ 4215.90

Federal Election BBA \$ 1775.00

Federal Election BBQ \$ 158.95

Federal Election BBQ \$ 102.25

Federal Election BBQ \$ 79.95

Federal Election BBQ \$ 5.10

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total: 11 396.10



BNHPS Treasurer's Report

School: Baulkham Hills North Public School

Month/Year: Meeting held 21.03.2019.

Account: 06209810046833 BNNPS PTC Assoc. Building Fund

Opening Cash Balance per account: \$: 1404.77

Add sources of revenue:

[illegible]

Total: NIL

Less Expenditures:

[illegible]

Total: NIL

Funds remaining per account

Total: 1404.77

President: _____

Date: _____

Secretary: _____

Date: _____

Treasurer: VA

Date: 21-05-19